

MINUTES City of Stamping Ground

Date: September 7th, 2021 **Time:** 6:00 p.m.

Place: 3374 Main Street in City Hall

Mayor: Keith Murphy
Police Commissioner: Rob Jones
Economic Development Commissioner: David Clark
Parks Commissioner: Jessie Zagaruyka
Streets' / Public Works' Commissioner: Dale Perry
Chief of Police: Roger Nowakowski
Fire Chief: Josh Cook ; **Asst. Fire Chief:** Robert Hendricks
Attorney: Joe Hoffman
Financial Consultant: Melissa Bayer
City Clerk: Reda Conn (minutes)
Absent: Fire Chief Josh Cook

Opening: Call – to – Order *Pledge: Keith Murphy ; Prayer: David Clark *

Agenda: **1-** Citizen Concerns, **2-** New Business, **3-** Unfinished Business, **4-** Department Reports, **5-** Financials, **6-** Approval of August 17th & 24th Minutes, **7-** Executive Session, **8-** Mayor's Comments, **9-** Meeting Adjourns

Agenda Item	<u>Discussion/Concerns (All Motions in BOLD)</u>	Action item Follow-up
-1- Citizen Concerns	<p>Mayor Murphy opened a discussion pertaining the property located between 146 and 152 Calvert Street. This section of land is an alley claimed to be owned by two citizens, of which one claims to have a deed. An easement has been discussed at various times. Attorney Hoffman said that specific procedures are necessary. He further said that he will look into this issue by researching whose property connects to this alley if the commission so chooses.</p> <p>Motion by Mayor Murphy, 2nd by David Clark to have Attorney Hoffman investigate the issue of the city's right of way near 146 and 152 Calvert Street. *(Rob Jones had not arrived for the meeting at the time this motion was made.)</p>	<u>Motion passed 4-0</u>
-2- Bids on Surplus Items	-NEW BUSINESS-	
	<p>There were three bids turned in for the items. The bidding was as follows:</p> <p>* Bid 1 was for the Ford F150 but was not legible. All the Commission looked it but could not clearly read the number. Therefore, the bid was inadmissible.</p> <p>* Bid 2 was written on notebook paper. It too was inadmissible due to not being submitted on the required bid sheet.</p> <p>* Bid 3 was for \$3,628.10 which included the truck and a \$1 bid each for <u>all</u> other items.</p>	

Motion by Mayor Murphy, 2nd by Rob Jones to accept the bid of \$3,628.10 for the Ford f-150.

Motion passed 5-0

Rob Jones said he had spoken with the Georgetown Police Department and was told that if the radios were purchased with grant money, they could not be sold.

Motion by Rob Jones, 2nd by Mayor Murphy to remove all radios from the bid sheet.

Motion passed 5-0

-3-

-UNFINISHED BUSINESS-

Emily's Health Insurance

¶ Mayor Murphy said the city does not presently have a health insurance plan to offer full time employees. He said Emily is on her husband's insurance, but not certain what the cost is. **Attorney Hoffman** said there was not a stipulation for this when she was hired. Additionally, the Employee Handbook does not state that it is offered. He continued by saying that while the city does pay our police officer \$400 a month for insurance, he is a Police Chief. **David Clark** said he would like to know what her husband's health insurance does not cover and possibly the city could pay that. **Jessie Zagaruyka** said that she will reach out to Emily and find out some information.

Swap Follow Up and Concerns

¶ A gentleman was present as a spokesperson on behalf of the Chicken Swap which was held this past Labor Day weekend. **Dale Perry** started the conversation by saying that we need to be on the same page pertaining to the Chicken Swap. After looking at various sites, he said there are stipulations in place due to diseases in the chickens' feces. This past weekend's chicken swap was held at Buffalo Square Park. Dale said he did not think this Commission had voted and approved this. **Dale** also read parts of ordinances pertaining to chickens being sold within city limits. He asked the gentleman if he checked the grounds after the swap was over? **The gentleman** said he did and that everything looked good. **Dale** further stated that the Lawrenceburg swap is not held on government property. Also, all cages should have a bottom to catch the chickens' waste. All it takes is one child to wade through the waste to contact and spread a disease. **David Clark** said that food vendors were at the swap and could be a health concern. I'm all for agriculture and bringing money into our city. We should, however, see that all health concerns are met. **Jessie Zagaruyka** added that health protocol should definitely be followed. Possibly we can do a swap at another location. She further said that she heard that the swap was very successful, and people enjoyed it. **Rob Jones** ended the conversation by saying that there should be some ground rules for this type of event. Possibly we could have someone come and do a workshop or something similar. That way, we will be ready for next spring. There will be no more chicken swaps until everything is set in place.

Spring Gate

¶ Vest Fabrication was going to be contacted to repair the Buffalo Spring Park's gate covering the spring. However, due to a recent auto accident Dale said he did contact him out of respect. The Commission agreed this was a good idea. However, it was agreed that Dale could reach out to Mr. Vest and see if he is still interested in doing the job.

	<p>Motion by Dale Perry, 2nd by Rob Jones to find another vendor to repair the spring gate if David Vest is unable to continue the job.</p>	<p><u>Motion Passed 5-0</u></p>
<p>Flags - Patriot's Day</p>	<p>Dale Perry reported that at least 15 more flags are needed to complete all the flags in the city. They will remain up until after Patriot's Day. *No motion was made or needed. He was told to proceed with the purchase.</p>	
<p>-4-</p>	<p>-DEPARTMENT REPORTS-</p>	
<p>POLICE DEPARTMENT</p>	<p><u>Nothing to report presently.</u> * Chief Nowakowski was not present *</p>	
<p>FIRE DEPARTMENT Fire Chief Josh Cook</p>	<p><u>Nothing to report presently.</u> * Chief Cook was not present *</p>	
<p>ECONOMIC DEV. David Clark</p>	<p>David Clark discussed the Stamping Ground Business Directory. He is going to place a one-half page ad of our business directory in the News-Graphic with only Stamping Ground businesses. He also said that he will mention/promote Buffalo Daze. Dale Perry suggested we mention that vendors can set up free if they have a business license with the city, so please call and reserve a spot.</p>	
<p>PARKS Jessie Zagaruyka **Mulch for Park**</p>	<p>Jessie discussed mulching the playground area. She presented a bid sheet from Steven Popp which showed a breakdown of the cost. The cost will be around \$9,700. This includes mulching the playground area to meet required specifications, trenching the spring area, and a few more small projects. Dale Perry added that we could use the COVID Relief money for this.</p> <p>Motion by Jessie Zagaruyka, 2nd by Dale Perry to spend up to \$9,700 of the Park Account budget to improve the park area as given by Steven Popp's bid.</p>	<p><u>Motion Passed 5-0</u></p>
<p>STREETS / PUBLIC WORKS Dale Perry</p>	<p>The floor inside the fire station drops off several inches. Attorney Hoffman suggested an engineer be used to estimate the repairs so it will be repaired correctly. Dale said he will get costs for engineers and present it at the next meeting. He further asked the Commission to be thinking about snow removal and possibly post bids for the job. Rob Jones added that he had spoken to Darren Broyles at the jail about inmates working. The Covid pandemic has prevented any work. However, they are supposed to be allowed to return to working and that he will have them do some work for the City of Stamping Ground.</p>	
<p>-5- <u>Financials</u></p>	<p>Motion by Rob Jones, 2nd by David Clark to approve August 2021 Financials.</p>	<p><u>Motion Passed 5-0</u></p>

<p>-6- Approval of August 17th & 24th, 2021 Minutes</p>	<p>Motion by, <u>Rob Jones</u> 2nd by <u>Jessie Zagaruyka</u> to approve of August 17th and August 24th , 2021 Minutes as written.</p>	<p><u>Motion</u> <u>Passed 5-0</u></p>
<p>-7- Executive Session</p>	<p>Motion by <u>Mayor Murphy</u>, 2nd by <u>Rob Jones</u> to go into Executive Session in pursuit of <u>KRS 618101(f)</u>.</p>	<p><u>Motion</u> <u>Passed 5-0</u></p>
	<p>Motion by <u>David Clark</u>, 2nd by <u>Rob Jones</u> to go into Executive Session in pursuit of <u>KRS 618101(b)</u>.</p>	<p><u>Motion</u> <u>Passed 5-0</u></p>
	<p>Motion by <u>Mayor Murphy</u>, 2nd by <u>Rob Jones</u> to come out of Executive Session .</p>	<p><u>Motion</u> <u>Passed 5-0</u></p>
	<p>Motion by <u>Rob Jones</u>, 2nd by <u>Mayor Murphy</u> to suspend Police Chief Roger Nowakowski without pay pending further investigation for charges made against him pending in Scott County District Court.</p>	<p><u>Motion</u> <u>Passed 5-0</u></p>
<p>-8- Mayor's Comments</p>	<p>NONE</p>	
<p>-9- Meeting Adjourned at 8:50 p.m.</p>	<p>Motion by <u>Mayor Murphy</u>, 2nd by <u>Dale Perry</u> to Adjourn.</p>	<p><u>Motion</u> <u>Passed 5-0</u></p>

Meeting Minutes will be approved September 21st, 2021.

Mayor

City Clerk