

## MINUTES City of Stamping Ground

**Date:** August 17<sup>th</sup>, 2021      **Time:** 6:00 p.m.

**Place:** 3374 Main Street in City Hall

**Mayor:** Keith Murphy  
**Police Commissioner:** Rob Jones  
**Economic Development Commissioner:** David Clark  
**Parks Commissioner:** Jessie Zagaruyka  
**Streets' / Public Works' Commissioner:** Dale Perry  
**Chief of Police:** Roger Nowakowski  
**Fire Chief:** Josh Cook ; **Asst. Fire Chief:** Robert Hendricks  
**Attorney:** Joe Hoffman  
**Financial Consultant:** Melissa Bayer  
**City Clerk:** Emily Helton (minutes)  
**Absent:** Jessie Zagaruyka

**Opening:** Call – to – Order      \*Pledge: Keith Murphy ; Prayer: David Clark \*

**Agenda:**      **1-** Citizen Concerns, **2-** New Business, **3-** Unfinished Business, **4-** Department Reports, **5-** Approval of August 3<sup>rd</sup> Minutes, **6-** Executive Session, **7-** Mayor's Comments, **8-** Meeting Adjourns

Agenda Item	<u>Discussion/Concerns (All Motions in <b>BOLD</b>)</u>	Action item Follow-up
<b>-1- Citizen Concerns</b>	<b>Rob Jones</b> wanted to remind everyone that the 227 yard sale is Labor Day weekend.	
<b>Millers Produce</b>	A gentleman from Millers Produce came in to talk about if they could have a yard sale / chicken swap in Stamping Ground. He said that he would want to do it on the weekends once or twice a month at Buffalo Square. <b>Dale Perry</b> asked if he could get all the permits and stuff for the chicken swap, the gentleman said he would get whatever he needs to have the chicken swap. <b>Mayor Murphy</b> asked him around what time frame it would take him to get everything prepared and ready. He said that he will be working on getting all the permits and things ready and wants to get it up and running as soon as possible. <b>Rob Jones</b> suggested that he get all of his stuff lined out and then come back at our next meeting on September 7 <sup>th</sup> and give them an update on how everything is going.	
<b>-2-</b>	<b>-NEW BUSINESS-</b>	
<b>Terri Johnson: KLC</b>	<b>Terri Johnson</b> said that KLC has opened up a new service which is called member service. She gave the commission a folder full of stuff to look at and all the new stuff that they offer. She explained all of the folder's contents and said that she wants us to be utilizing all of the things that they offer since we are a paying member. <b>Mayor Murphy</b> asked if dental / vision insurance is available for individual purchase or is it just for the business, Terri	

said that she does not know but will get someone to contact us about that information. **Mayor Murphy** said that he would like to have one of the people from the financial departments come to one of our meetings and talk to the commission about more of the things they offer, and Terri said that she would let the financial department know.

-3-

**-UNFINISHED BUSINESS-**

**Webpage Presentation: Roger Barkley**

**Roger Barkley** came in to talk about the website and said that it needs a big update done to it. He is not really sure what all we want done to it but has a flyer that shows us what he can do for an extra cost. **Mayor Murphy** said that the city needs something bigger and better for the website. **Dale Perry** asked if we owned our website and Roger said that we do own it. **Dale** also asked why we have his link to his music website at the end of our own website and giving out free advertisement. **Roger** explained that he takes money off of our bill to have his advertising at the bottom of our website. **Mayor Murphy** said that the commission wanted to give Roger a chance to tell us what he could do rather than go ahead with a different company. **Mayor** gave Roger the flyers from the other places and wanted to see if he could make up a story board for us and explain what he can and can't do. The commission decided to pay past due invoices for Roger for the stuff he has already done for the city.

**Surplus Items**

**Roger Nowakowski** gave Attorney Joe Hoffman a list of the surplus items that he had. **Joe Hoffman** read the list out loud to the commission and said that we need to put the surplus list on a certain form and also fill out an advertisement form as well as a bid form and have it put in the paper.

**Motion by Rob Jones, 2<sup>nd</sup> by Mayor Murphy to surplus the items that Joe read off as well as the Ford F150 and have them advertised in the paper and sold / thrown away.**

**Motion Passed**  
**4-0**

**Rob Jones** said that since the commission was talking about the surplus items and how they are located in the old doctor's office, he wanted to know if they could put electric and air in there. He also said that he would do the electric for free. **Mayor Murphy** said that it would be a good idea to get that done since we will be storing more stuff down there anyways.

**Motion by Dale Perry, 2<sup>nd</sup> by Mayor Murphy to spend \$600 to get the electric and air back up and running in the old doctor's office.**

**Motion Passed**  
**4-0**

**Second Reading of the Tax Ordinance**

**Joe Hoffman** read the second reading of the Tax Ordinance out to the commission.

**Motion by Dale Perry, 2<sup>nd</sup> by Rob Jones to approve the second reading of the Tax Ordinance.**

**Motion Passed**  
**4-0**

**POLICE  
DEPARTMENT**  
Police Chief  
Roger  
Nowakowski

None at this time ...

**FIRE  
DEPARTMENT**  
Fire Chief  
Josh Cook

**Dale Perry** talked about the apron for the fire department and explained that it may be more since the vendors really don't know what they're getting into with the hump that is in the way for the doors. He also said that the contractors needed to add a boxing fee for the apron. **Rob Jones** said to leave above the doors and the motor to them alone and just fix the hump and just add panels to each door to match the boxing. **Mayor Murphy** said that he would rather have the doors tall enough now just in case they ever get a new fire truck in the future.

**ECONOMIC  
DEV.**  
David Clark

None at this time ...

**PARKS**  
Jessie  
Zagaruyka

**Mayor Murphy** said that there was some damage done to the iron gate to the cave at Buffalo Springs park, it has been torn completely off of the hinges. He also said that he would eventually like to get some cameras put up down there. **Rob Jones** suggested getting David Vest to fix the iron gate since he is local and does good work.

**Motion by Rob Jones, 2<sup>nd</sup> by Mayor Murphy to spend \$750 on fixing the iron gate at the Buffalo Springs park.**

City Clerk **Emily Helton** said that Steven Popp came in the other day and mentioned cutting / trimming the bamboo by the springs at the park since it is very grown over. **Dale Perry** said that the stop sign by Wright Street and Calvert needs to be trimmed as well. **David Clark** mentioned that the road going out of Buffalo Springs park onto Woodlake Road is very dangerous for the children as well as on coming traffic. He said that the foliage over through there needs to also be trimmed back as well. The commission decided to get Steven Popp to trim all of those places and maybe some more in the future.

**Motion  
Passed  
4-0**

**STREETS /  
PUBLIC  
WORKS**  
Dale Perry

**Dale Perry** said that he would like to set the times and date for Halloween and the Christmas parade now just to go ahead and get it done. He suggested having Halloween on October 31<sup>st</sup>, 2021 from 6 pm to 8 pm and having the Christmas parade on December 11<sup>th</sup>, 2021 at 5:30 pm. The rest of the commission said that they liked those days and times.

**Motion by Dale Perry, 2<sup>nd</sup> by Rob Jones to set Trick or Treating for Sunday October 31<sup>st</sup>, 2021 from 6 pm to 8 pm and to also set our Christmas parade for Saturday December 11<sup>th</sup>, 2021 at 5:30 pm.**

**Dale Perry** also said that he plans on put up the Labor Day flags by September 3<sup>rd</sup> and then put up the Veterans Day flags by September 7<sup>th</sup>. He then said that the Parking Signs that they got has shipping costs that were

**Motion  
Passed  
4-0**

	<p>out of their budget they set. <b>Rob Jones</b> and <b>Mayor Murphy</b> suggested just driving up there to get them but in the end just decided to pay the extra shipping cost since they were so far away.</p> <p><b>Motion by <u>Mayor Murphy</u>, 2<sup>nd</sup> by <u>David Clark</u> to approve the extra shipping cost for the parking signs.</b></p> <p><b>*Rob Jones abstained from voting*</b></p>	<p><b>Motion Passed</b> <b><u>3-0</u></b></p>
<p><b>-5-</b> <b>Approval of August 3<sup>rd</sup>, 2021 Minutes</b></p>	<p><b>Motion by <u>Rob Jones</u>, 2<sup>nd</sup> by <u>Mayor Murphy</u> to approve of July 20, 2021 Minutes.</b> Corrections: NONE</p>	<p><b>Motion Passed</b> <b><u>4-0</u></b></p>
<p><b>-6-</b> <b>Executive Session</b></p>	<p>None at this time ...</p>	
<p><b>-7-</b> <b>Mayor's Comments</b></p>	<p>None at this time ...</p>	
<p><b>-8-</b> <b>Meeting Adjourned at <u>8:15</u> p.m.</b></p>	<p><b>Motion by <u>Mayor Murphy</u>, 2<sup>nd</sup> by <u>Dale Perry</u> to Adjourn.</b></p>	<p><b>Motion Passed</b> <b><u>4-0</u></b></p>

Meeting Minutes will be approved September 7<sup>th</sup>, 2021.

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Mayor

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City Clerk