

MINUTES City of Stamping Ground

Date: July 20, 2021 **Time:** 6:00 p.m.

Place: 3374 Main Street in City Hall

Mayor: Keith Murphy

Police Commissioner: Rob Jones

Economic Dev. Commissioner: David Clark

Parks/Public Works' Commissioner: Jessie Zagaruyka

Streets' Commissioner: Dale Perry

Chief of Police: Roger Nowakowski

Fire Chief: Josh Cook; **Asst. Fire Chief:** Robert Hendricks

Attorney: Joe Hoffman

Financial Consultant: Melissa Bayer

City Clerk: Emily Helton (minutes)

Absent: Josh Cook

Opening: Call – to – Order *Pledge: Mayor Murphy Prayer: David Clark

Agenda: **1-** Citizen Concerns, **2-** New Business, **3-** Unfinished Business, **4-** Department Reports, **5-** Approval June 22nd, July 6th 2021 Minutes, **6-** Executive Session, **7-** Mayor's Comments, **8-** Meeting Adjourns

Agenda Item	<u>Discussion/Concerns (All Motions in BOLD)</u>	Action item Follow-up
-1- Jackie Anders Presentation	Jackie Anders proposed to the Stamping Ground Commission that trees be planted in the city. She suggested they be planted on the strip of land in front of the school. She gave a cost analysis of \$500 per tree. Dale Perry stated that this track of land belonged to the state, as 227 is a state road, and therefore the city has no jurisdiction over it. She said she would contact them and report back with the Commission.	
Citizen Concerns	Rhonda Burgess requested to reserve Buffalo Square the first week of August to set up her food truck The Good Burger Bus. The city clerk said the park was available. The Commission granted the request.	<u>No motion needed</u>
-2-	<u>-NEW BUSINESS-</u>	
Reprinting City Hall Historical Documents	Mayor Murphy said that he would like to have the books Volumes I and II of <i>Echoes from the Past</i> reprinted. These books contain so much of Stamping Ground's history. My hope is to have these available for citizens to purchase by Christmas of this year. This will not be a money making project for our city. A couple of gentlemen used them the other day to research their family history. If you agree, I will gather some estimates so we can decide. The Commission agreed it was a good idea and to proceed.	
Fire Truck Payoff and Property Loan	The fire truck statement with the payoff amount was given to the Commissioners, as well as one for the Buffalo Square property. They discussed which would be beneficial to pay off using one of the city's CDs. Attorney Hoffman reminded them the property loan is an Anticipation Bond	

Note and will be refinanced in a few years and might be the better of the two to pay off. **Dale Perry** suggested that we could borrow enough to build an open air shelter on the property when it is time to refinance. **Mayor Murphy** noted that a CD will be available in October.

Sunday Alcohol Sales

*A Stamping Ground citizen sent an email to the city voicing his opinion that Sunday alcohol sales should not be allowed. ***Dale Perry** said he had received several phone calls pertaining to this, as well. The opinions were about half for and against Sunday alcohol sales. ***Rob Jones** stated that the citizens against or for need to attend the city meetings. It was suggested that maybe the citizens could vote for or against this issue. **Rob Jones** replied that they made their choice when they voted in the election. *Each of the Commissioners respectfully voiced their opinion based on their conviction concerning this issue. **Attorney Hoffman** reminded the Commission that upon approval of Sunday sales, he will need to draft a new ordinance.

This topic will be discussed further at the next meeting.

Unpaid Business Licenses

This discussion was led by David Clark. He began by saying that we need to define who needs a business license and what type is needed for their business. He said he felt Stamping Ground's business profile had improved and contributes it to the business directory. He further stated that we need to let what is in the book (Ordinance) work for us. It clearly states who needs a business license and the cost, which is usually \$50. Each Commissioner looked at their copy of the ordinance. It was stated that we need to be fair and ethical when requiring a business license. **Attorney Hoffman** pointed out that the ordinance includes ANY vendor doing business in Stamping Ground is required to have a business license or the consequence is a fine of up to \$500. UPS and Fed EX need one. The clerk (Reda) said that she did not think they were required one, but Attorney Hoffman said they did as they are not government controlled. Reda further stated that she could not locate an address on google for either. **Dale Perry** agreed and said that there should not be exceptions. After further discussion, it was decided that Police Chief Nowakowski will give out warning citations as a courtesy. Attorney Hoffman said he will draw up a warning document for the chief to give to the vendors. The chief will keep a copy, as well. **Attorney Hoffman** told the chief to search the license plates of vehicles (UPS, Fed EX, etc.) to locate the official owner of the business. That information will be given to the clerks and a business license letter will be mailed to them. Finally, he told the clerk to add to the business license letter that the City of Stamping Ground does not collect an occupational tax for their business.

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**Parking Lot Project**

**Dale Perry** reported that the engineers are ready to start on the parking lot. The easement, however, is needed first. **David Clark** said that he knows Mr. Bill Stevens personally and will discuss this with him.

**Emily Pay & Insurance**

Mayor Murphy said that Emily is on her husband's health insurance. However, as a full time employee the city must provide her with a health insure option. He asked the commission to look at the packet everyone had which describes the city clerk's duties. Also, included was the yearly gross pay for both clerks at their present hourly pay and yearly insurance pay at a

**No vote was made**

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|                                                                | cost of \$400 per month for Emily. The mayor said she needs a contract to sign with an option to accept or decline the health insurance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                          |
| <b>Buffalo Square Use</b>                                      | This topic was previously covered when discussing business licenses.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                          |
| <b>-4-</b>                                                     | <b>-DEPARTMENT REPORTS-</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                          |
| <b>POLICE DEPTMENT</b><br><b>Police Chief Roger Nowakowski</b> | <b>Police Chief Nowakowski</b> said he had nothing to report but asked what he is to do concerning those doing business without a business license. <b>Attorney Hoffman</b> told him to continue asking them and give a friendly reminder until he has the warning citations in hand.                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                          |
| <b>FIRE DEPTMENT</b><br><b>Fire Chief Josh Cook</b>            | <b>Fire Chief Josh Cook was on duty and could not attend this meeting.</b> <b>Dale Perry</b> reported that the full turn our sets purchased with grant money have been received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                          |
| <b>ECONOMIC DEV.</b><br><b>David Clark</b>                     | <b>David Clark</b> reported that *there are active projects in progress in Stamping Ground, which is a good thing. He also said that many citizens ask about the grocery store. Most citizens associate the grocery store with fresh meat. We do have a place here, however, where we can purchase much of the food items except fresh meat. He said that he would keep the Commission informed.                                                                                                                                                                                                                                                                                                                                                |                          |
| <b>PARKS / PUBLIC WORKS</b><br><b>Jessie Zagaruyka</b>         | <b>Jessie</b> said that *the grill replacement for the Buffalo Springs Park grill will be available soon. She is doing a comparison of two different vendors to get the job completed as quickly as possible. *Also, Stamping Ground Elementary School's open house will be August 16. There will be various activities for the students to enjoy. * <b>Jessie</b> also told the Commission about some Stamping Ground citizens who did good deeds and suggested they be recognized publicly. <b>Rob Jones</b> said some people do not want such recognition and we need to ask them how they feel about this. It was agreed that this was a good idea. <b>Attorney Hoffman</b> said he could draw up a special recognition to presented aloud. |                          |
| <b>STREETS</b><br><b>Dale Perry</b>                            | <b>Dale Perry</b> *reported the estimates to purchase break away signs. He said he located a place out of Clarkson, KY that gave a cos of \$252 for brackets. The posts, which is from another company, will cost \$90 per pole. He said that he wants to get the round green ones to match the others in Stamping Ground.                                                                                                                                                                                                                                                                                                                                                                                                                      |                          |
|                                                                | <b>Motion by Rob Jones, 2<sup>nd</sup> David Clark to authorize Dale Perry to spend \$300 for poles on state right of way for parking.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Motion Passed 4-0</b> |
| <b>-5-</b><br>Approval of June 22 & July 6, 2021 Minutes       | <b>Motion by Rob Jones, 2<sup>nd</sup> Dale Perry to approve June 122, 2021 Minutes with correction.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Motion Passed 3-0</b> |
|                                                                | <b>Motion by Rob Jones, 2<sup>nd</sup> Dale Perry to approve the July 6, 2021 Minutes as written or with corrections.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Motion Passed 3-0</b> |

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| <p><b>Commissioner Zagaruyka abstained as she was not at either of these meetings.</b></p> |                                                                                                                                              |                                     |
| <p><b>-6-<br/>Executive Session</b></p>                                                    | <p><b>No Executive Session necessary</b></p>                                                                                                 |                                     |
| <p><b>-7-<br/>Mayor's Comments</b></p>                                                     | <p>Mayor Murphy had to leave the meeting early to attend a meeting in Georgetown. Mayor Pro Tem, David Clark, did not have any comments.</p> |                                     |
| <p><b>-8-<br/>Meeting Adjourned at 8:00 p.m.</b></p>                                       | <p><b>Motion by Dale Perry, 2<sup>nd</sup> Jessie Zagaruyka to adjourn meeting.</b></p>                                                      | <p><b>Motion Passed<br/>4-0</b></p> |

**Meeting Minutes will be approved August 3, 2021.**

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**Mayor**

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**City Clerk**