

MINUTES City of Stamping Ground

Date: July 6, 2021 **Time:** 6:00 p.m.

Place: 3374 Main Street in City Hall

Mayor: Keith Murphy
Police Commissioner: Rob Jones
Economic Dev. Commissioner: David Clark
Parks/Public Works' Commissioner: Jessie Zagaruyka
Streets' Commissioner: Dale Perry
Chief of Police: Roger Nowakowski
Fire Chief: Josh Cook; **Asst. Fire Chief:** Robert Hendricks
Attorney: Joe Hoffman
Financial Consultant: Melissa Bayer
City Clerk: Reda Conn (minutes)
Absent: Mayor Murphy and Comm. Jessie Zagaruyka

Opening: Call – to – Order *Pledge & Prayer: David Clark

Agenda: **1-** Citizen Concerns, **2-** New Business, **3-** Unfinished Business, **4-** Department Reports, **5-** Approval June 15th & 22nd, 2021 Minutes, **6-** Executive Session, **7-** Mayor's Comments, **8-** Meeting Adjourns

Agenda Item	<u>Discussion/Concerns (All Motions in BOLD)</u>	Action item Follow-up
-1- Citizen Concerns	None currently.	
-2-	-NEW BUSINESS-	
CD Information	Mayor Murphy wanted the Commission to be kept informed about the cd. It was closed and the money placed in the General Fund.	
Youth Livestock Request	*David Clark said that he would like to know if any Stamping Ground students are part of this to donate on their behalf. He further stated that he will call and inquire about this. The Commissioners agreed this is a worthy cause and benefits our community. Motion by Rob Jones, 2nd Dale Perry to make a donation of \$500 to Scott Co. Investment in Youth Livestock.	<u>Motion passed 3-0</u>
Reprinting CH Historical Documents	This was tabled until the next meeting due to Mayor Murphy's absence.	
Emily's Hours & Health Ins.	Emily will begin working full time beginning July 12 after returning from vacation. *Rob Jones asked the following questions : Will she be willing to become certified? What will her extra duties entail? And what will the cost be	

for the city? *Reda said she would prepare a report for these, but Emily will answer concerning the certification. * She also said that Mayor Murphy will check on the cost of Aflac health insurance Vs. paying Emily cash for health insurance.

Melissa’s Remaining Pay Melissa’s remaining pay for the 2020-2021 is \$5,000. **Mayor Murphy** wanted the Commission to be informed of this before she is paid. **No motion needed**

Buffalo Square Use *Dale Perry said people have asked him about setting up in Buffalo Square to sell items. He told them they need to call SG City Hall and check with the clerks if it had been reserved before setting up there. * A discussion followed concerning allowing people to sell in Buffalo Square with or without a business license. **David Clark** said that we must take care of our Stamping Ground businesses first. He further stated that we could possibly craft a provisional (temporary) license for those coming into our town to sell for a day or on a regular basis such as weekly for a few months. * **Dale Perry** said that maybe we could have Tuesday or Thursday as open park for food trucks, produce, etc. * **Attorney Hoffman** stated that we need to craft an ordinance with guidelines, including business licenses. * **Rob Jones** agreed that we must take care of our businesses but also have a variety for citizens. We had Farmers’ Market for years, but last year the local farmers went into Georgetown and other places. Maybe we could have Buffalo Square open one day for use. We need to have a plan for these parks (Buffalo Springs and Buffalo Square) **Dale Perry** ended the discussion by stating that the Port-a-Potties at Buffalo Square have become very nasty. However, this park has sewer and water so building a permanent bathroom would not cost as much as building one at Buffalo Springs.

-3- **-UNFINISHED BUSINESS-**
*Dale said he had looked at other city websites that used *It in A Box* designed by **KLC** and recommended that the commission do the same to make their final decision concerning us using their services to design our city’s website. * **Dale** also discussed pricing for the concrete for the Stamping Ground Fire Station’s apron and door hanging. * **Dale** also asked about the easement for the parking lot. * **Reda** said that she had sent an email to the mayor reminding him to speak with Mr. Stevens concerning this.

-4- **-DEPARTMENT REPORTS-**

POLICE DEPTMENT
Police Chief Roger Nowakowski
There were 72 calls and 5 citations in the month of June. * **Rob Jones** recognized Chief Nowakowski for his service to our city. He said that the Chief always leaves a card at the businesses he checks at night, and it is greatly appreciated.

FIRE DEPTMENT
Fire Chief Josh Cook recognized Lieutenant Josh Hobbs, James Osterhage, James Osterhage, Frank Patterson, and Lieutenant Andrew Tackett for their diligence in successfully resuscitating a citizen that occurred last month. Each firefighter received a special gold bar pin to place on their uniform. Chief

<p>Fire Chief Josh Cook</p>	<p>Cook read a special recognition letter from Mr. Runyon. A standing ovation was given by all in attendance. Surplus items were also mentioned by Dale Perry. Attorney Hoffman said that all surplus items from any department must be published in the paper and sold to the highest bidder.</p>	
<p>ECONOMIC DEV. David Clark</p>	<p>David Clark reported that business projects are continuing in Stamping Ground. Also, business owners have been receptive of having parking signs posted in front of their businesses. * The Georgetown Magazine sent an email asking if the COSG wants to place an ad in it, which we purchase each year. A lengthy discussion ensued on this topic. David Clark suggested we take out a full page ad and have the business directory listed. He also wants to have the commissioners' names removed and focus on the city and its businesses. Dale Perry added that he thought listing the businesses would benefit the city. Rob Jones said that he did not see benefit of a magazine ad because most people want digital magazines. He further stated that he would prefer to spend the money on a website. Also, maybe we could place our business directory in the paper occasionally, instead. * A motion was made by Dale Perry to purchase a one page ad in the Georgetown Magazine. It died due to lack of a second on the motion.</p>	
<p>PARKS / PUBLIC WORKS Jessie Zagaruyka</p>	<p>Dale Perry reported for the parks in Jessie's absence. He reported that the grates in the grill at Buffalo Springs Park need to be replaced. The charcoal falls through. Dale will check with David Vest and Mr. Combs on the cost to replace the grates and present at the next meeting.</p>	
<p>STREETS Dale Perry</p>	<p>Dale Perry presented the cost for flagpole brackets as being \$858.00. * The parking signs/brackets are \$513 each and two are needed; they are break way signs and approved by the DOT. Dale also said that he would check other prices for these. * Dale gave the Commission was a cost analysis to power wash sidewalks in the business district. (No motion was made at this time.) * Dale asked if the banners and extra paint could be stored in the doctor's office behind SG City Hall. Rob Jones suggested he get the key from the city clerk. Reda replied that the Mayor is the one who has the key, not the clerks.</p>	
<p>Motion by Dale Perry, 2nd Rob Jones to purchase the flagpole brackets for a cost of \$858.</p>	<p>Motion Passed 3-0</p>	
<p>FINANCIALS</p>	<p>Motion by Dale Perry, 2nd Rob Jones to approve the June 2021 financials.</p>	<p>Motion Passed 3-0</p>
<p>-5- Approval of June 15th & 22nd, 2021 Minutes</p>	<p>Motion by Rob Jones, 2nd Dale Perry to approve June 15th, 2021 Minutes as written. An error was written in the June 22 minutes concerning a motion about money. Tabled until next meeting.</p>	<p>Motion Passed 3-0</p>

<p>-6- Executive Session</p>	<p>None currently on the table.</p>
<p>-7- Mayor's Comments</p>	<p>No comments made by Mayor Pro Tem David Clark</p>
<p>-8- Meeting Adjourned at <u>7:40</u> p.m.</p>	<p>Motion by Rob Jones, 2nd Dale Perry to adjourn meeting.</p> <p style="text-align: right;">Motion Passed <u>3-0</u></p>

Meeting Minutes will be approved July 22, 2021.

Mayor

City Clerk