

MINUTES City of Stamping Ground

Date: June 15, 2021 **Time:** 6:00 p.m.

Place: 3374 Main Street in City Hall

Mayor: Keith Murphy

Police Commissioner: Rob Jones

Economic Dev. Commissioner: David Clark

Parks/Public Works' Commissioner: Jessie Zagaruyka

Streets' Commissioner: Dale Perry

Chief of Police: Roger Nowakowski

Fire Chief: Josh Cook; **Asst. Fire Chief:** Robert Hendricks

Attorney: Joe Hoffman

Financial Consultant: Melissa Bayer

City Clerk: Emily Helton (minutes)

Absent: Jessie Zagaruyka & Roger Nowakowski

Opening: Call – to – Order *Prayer: David Clark & Pledge: Mayor Murphy *

Agenda: **1-** Citizen Concerns, **2-** New Business, **3-** Unfinished Business, **4-** Department Reports, **5-** Approval June 1st & 8th, 2021 Minutes, **6-** Executive Session, **7-** Mayor's Comments, **8-** Meeting Adjourns

Agenda Item	<u>Discussion/Concerns (All Motions in BOLD)</u>	Action item Follow-up
-1- Citizen Concerns	Terra Schroder came in and said that she just bought the property on the corner of Woodlake and Main Street. She just wanted the commissioners to know about what she was planning on doing and get some direction on who to contact for her projects. Rob Jones and Mayor Murphy gave her their contact information and she gave hers to them. Terra was thinking about splitting the place into three sections. She was thinking about making the front bottom part to be commercial, the back bottom to be a residential, and maybe the upstairs to be residential as well.	
-2-	-NEW BUSINESS-	
T-Shirts	Mayor Murphy explained to the commission that he was thinking about getting some t-shirts made from Elizabeth's Tees and Crafts. Reda Conn made a sample sheet of what Elizabeth is going to charge us for the t-shirts and what we could charge when we sell them. Rob Jones said that he would like for us to get some t-shirts and sell them either on the 4 th of July or just have some in office and sell them. Motion by <u>Rob Jones</u>, 2nd by <u>Dale Perry</u> to order the t-shirts from Elizabeth's Tees and Crafts for the \$310 on the sample sheet.	Motion Passed <u>4 to 0</u>

Grand Marshall T-Shirts	Mayor Murphy said that he would like to get some special shirts made for the Grand Marshalls this year. He said that he would like to get Reda Conn to get in contact with their parents and get their sizes. Then have Elizabeth's Tees and Crafts make some shirts for them to wear during the parade.
Business Licenses	Mayor Murphy said that the business licenses are going very well, and we are getting new people come get their licenses. We also have a lot of renewals coming in almost daily which is amazing.
CDs IRAs	Mayor Murphy said that he talked to KLC, and they said that we could do what we want with the money as long as it goes towards something for the city. He said that one of our CDs matures on Monday (June 21 st , 2021) and that him and Reda are going to go to WesBanco and withdraw the money out of the CD. Depending on if they penalize us or charge us fees then they will either put the CD money into Savings or General Funds.
Budget Ordinance 1st Reading	Joe Hoffman read the 1 st reading of the Budget Ordinance. The commission did not make any changes to the ordinance and plan on having the 2 nd reading at the special meeting next Tuesday (June 22 nd , 2021).
-3-	-UNFINISHED BUSINESS-
Code Enforcement	Mayor Murphy had not heard back from Code Enforcement about their budget he also said that the cities ISO rating is a 4. Rob Jones suggested that we contact the mayor of Georgetown and see if they have the budget.
Website	Dale Perry said that we should get rid of our current website and get a new one. He looked up some different places that makes websites and he said that KLC makes a website. He said if we get KLC then they could set it up for us and we would have access to it whenever we want and we can add things to it and even own it. He said that it would cost more, around \$550 a month, but it would be worth it to have a better website. Dale said that he would get in contact with KLC and have someone come to the special meeting next week and further explain the benefits and costs and maybe get them to show us a sample of what they do.
AT&T Lease Update	Joe Hoffman said that he attended a meeting with GMWSS June 15 th , 2021. He said that AT&T wanted to put more equipment on the water tower that GMWSS owns. Joe said that GMWSS wants us to keep getting the \$800 a month but they want the rest of the money if they decide to charge AT&T more for putting their equipment up. The city has a 50 year contract saying that we should get all the money from AT&T, but GMWSS does not want that anymore. AT&T has not said whether they are going to accept paying more or not yet so nothing is happening at this current moment, but we do need to think about whether or not if GMWSS does rise the price if we are going to share the money with them or not. Mayor Murphy, David Clark, and Joe Hoffman are going to have a meeting with GMWSS and discuss further plans with them and see where we are with AT&T.

**POLICE
DEPARTMENT**
Police Chief
Roger
Nowakowski

None at this time...

**FIRE
DEPARTMENT**
Fire Chief
Josh Cook

Josh Cook said that the Fire Department had two grants and are receiving their new gear in July. Also, in July they are going to be doing some hydrants testing throughout the city. Josh said that the Fire Department is going to take \$1000 from their grant money and use it to fix up / upgrade their Smoke Trailer.

**ECONOMIC
DEV.**
David Clark

David Clark has not got the parking signs yet. He said that we do need to get an engineer to help design the parking lot by the old fire station. We will talk about getting estimates for the engineer at the special meeting next week.

**PARKS /
PUBLIC
WORKS**
Jessie
Zagaruyka

Dale Perry and **Jessie Zagaruyka** made up an itinerary for the weekend of the 4th of July. On Friday (July 2nd, 2021) they are going to have Food Truck Friday from 5-7 pm in front of Buffalo Square. On Sunday (July 4th, 2021) there will be live music, food trucks, the parade, maybe a watermelon eating contest, and a baking contest. **Dale** said that we will need a little more money to be able to get all of that stuff though. **Mayor Murphy** also mentioned that we need to get more porta potties down at Buffalo Square that weekend.

Motion by Rob Jones, 2nd by Mayor Murphy to spend \$1000 for the 4th of July events.

**Motion
Passed
4 to 0**

STREETS
Dale Perry

Dale Perry gave the commissioners estimates for the concrete for the fire station. **Joe Hoffman** said that we need to keep the cost under \$30,000 so we do not have to post an advertisement. The commission looked over the estimates and agreed to go with Tom Chesnut Excavation and Construction for the fire station driveway replacement and for the fire station inside concrete.

Motion by Rob Jones, 2nd by Mayor Murphy to accept the estimate from Tom Chesnut Excavation and Construction for the Stamping Ground fire station driveway replacement for \$25,864 and for the Stamping Ground fire station inside concrete for \$4,000 for a grand total of \$29,864.

**Motion
Passed
4 to 0**

Dale Perry talked about the sidewalk estimates as well. He wanted to know if he had enough money left in his fund for this year to go forward with the estimates. **Mayor Murphy** said that he should ask Melissa and see what she says about the money he has left. **Dale** said he would ask Melissa and tell us what she says at the special meeting next Tuesday.

<p>-5- Approval of June 1st & 8th , 2021 Minutes</p>	<p>Motion by <u>David Clark</u>, 2nd by <u>Mayor Murphy</u> to approve June 1st, 2021 Minutes.</p> <p>Motion by <u>Rob Jones</u>, 2nd by <u>Mayor Murphy</u> to approve June 8th, 2021 Minutes.</p>	<p>Motion <u>Passed</u> <u>4</u> to <u>0</u></p> <p>Motion <u>Passed</u> <u>4</u> to <u>0</u></p>
<p>-6- Executive Session</p>	<p>None at this time...</p>	
<p>-7- Mayor's Comments</p>	<p>None at this time...</p>	
<p>-8- Meeting Adjourned at <u>7:40</u> p.m.</p>	<p>Motion by <u>Mayor Murphy</u>, 2nd by <u>Dale Perry</u> to adjourn meeting.</p>	<p>Motion <u>Passed</u> <u>4</u> to <u>0</u></p>

Meeting Minutes approved July 6th , 2021

Mayor

City Clerk