

## MINUTES City of Stamping Ground

**Date:** May 4, 2021      **Time:** 6:00 p.m.

**Place:** City Hall

**Mayor:** Keith Murphy  
**Police Commissioner:** Rob Jones  
**Economic Dev. Commissioner:** David Clark  
**Parks/Public Works' Commissioner:** Jessie Zagaruyka  
**Streets' Commissioner:** Dale Perry  
**Chief of Police:** Roger Nowakowski  
**Fire Chief:** Josh Cook; **Asst. Fire Chief:** Robert Hendricks  
**Attorney:** Joe Hoffman  
**Financial Consultant:** Melissa Bayer  
**City Clerk:** Reda Conn (minutes)  
**Absent:** Jessie Zagaruyka

**Opening:** Call to – Order      \*Prayer: David Clark & Pledge: Mayor Murphy\*

**Agenda:**      **1- Citizen Concerns, 2- New Business, 3- Unfinished Business, 4- Department Reports, 5- Approval April 20 & 27, 2021 Minutes 6- Executive Session (Tentative), 7- Mayor's Comments, 8- Meeting Adjourns**

<u>Agenda Item</u>	<u>Discussion/Concerns (All Motions in <b>BOLD</b>)</u>	<u>Action item Follow-up</u>
<b>-1- Citizen Concerns</b>	<p><b>Rob Jones</b> read aloud a text Kayla had received from a couple that had rented the Air B &amp; B located on Main Street. The person had stated that the homes around it are pretty run down, some have junk piled up in the back, and some people next door were yelling and swearing. <b>Rob</b> asked, “What ordinances do we have to help with the issues addressed in this text?” <b>Attorney Hoffman</b> said that there are ordinances in place that can be discussed at a later meeting. <b>Rob</b> said that Midway is an example of the way a town should look; it is neat and clean. He asked if could get a copy of their ordinance that addresses these issues. <b>Attorney Hoffman</b> said that he would obtain a copy of Midway and Georgetown’s ordinances for comparison. <b>David Clark</b> stated that this text is evidence that people do look around at their surroundings. We want people that visit to come back. <b>Dale Perry</b> said that we should have Code Enforcement use our ordinances and do their job. <b>Rob Jones</b> replied that we could hire a part time person to do code enforcement for what we pay Georgetown’s Code Enforcement. <b>Attorney Hoffman</b> said that he would get a copy of Midway’s and Georgetown’s Nuisance Ordinances and get them to the commissioners to discuss later. The Commission agreed this was a good idea. <b>Mayor Murphy</b> read a <i>Thank You Card</i> sent to the city from some people that had previously passed through Stamping Ground. They stated that they loved our little town and all the historical markers. They enjoyed looking through the historical books and items located in City Hall, as well. <b>The Mayor</b> said this positive response is great for our city and is a bright spot considering the prior discussion.</p>	
<b>-2- FINANCIALS</b>	<p style="text-align: center;"><b>-NEW BUSINESS-</b></p> <p>Melissa Bayer sent the completed UFIR, which has been submitted. Copies were given to the Commission and attorney. Financials included the following: Check Details’ Report organized per department, Payroll Report, and Transfer Detail Sheet. <b>MOTION by Rob Jones, 2<sup>nd</sup> David Clark to accept April 2021 Financials.</b></p>	<b><u>Motion passed 4-0</u></b>

<p><b>4<sup>th</sup> of July Festivities</b></p>	<p>Firefighter <b>John Hobbs</b> presented to the Commission, on behalf of Jessie Zagaruyka, that a Mr. Caleb Zitter will be happy to do fire works for the 4<sup>th</sup> of July. Hobbs said that he had personally attended his displays and that they are amazing. Mr. Zitter has the required insurance needed for his presentations. He further stated that the contact information has been given to Jessie. <b>David Clark</b> said that he would like to have Mr. Zitter attend a meeting so the Commission could meet and speak with him. The <b>Mayor</b> agreed. <b>Attorney Hoffman</b> said that he would contact our city insurance pertaining to this, as well.</p> <p>A discussion ensued concerning parking on Main Street. <b>Rob Jones</b> said that some people park in front of a business for long periods of time, which affects others from parking and shopping in that business. He suggested the city put signs in place with a restricted time limit. According to the DOT, <b>Dale Perry</b> said that the city can set those time limits. <b>Rob</b> said that the Commission needs to sit down and make a plan for parking. <b>David Clark</b> suggested that the city provide a free parking lot.</p>	
<p><b>Main Street Parking</b></p>		
<p><b>Business License</b></p>	<p><b>Business License was tabled until the next meeting. Mayor Murphy said that he would like for all the Commissioners be present for this discussion.</b></p>	
<p><b>Video Conference</b></p>	<p><b>Attorney Hoffman</b> said a video conference with GMWSS will take place in the morning to discuss the Water Tower lease agreement. He read a sentence from the 2005 agreement stating that the revenue from the leasing of the tower belongs to the City of Stamping Ground. He further stated that this agreement was for a period of 50 years. He invited Mayor Murphy to be a part of this video conference.</p>	
<p><b>-3-</b></p> <p><b>Resolution: Municipal Road Aid Money</b></p> <p><b>ESSAY CONTEST</b></p>	<p><b>-UNFINISHED BUSINESS-</b></p> <p><b>Attorney Hoffman</b> briefly summarized the Resolution discussion from the last meeting. He had a list of the streets the Road Aid Money covered. Poe Court and Commonwealth Drive were not on the list. However, Railroad St was included but should not be on it. <b>Attorney Hoffman</b> said he would get this corrected. He then read the resolution aloud.</p> <p><b>Motion by Rob Jones, 2<sup>nd</sup> Mayor Murphy to accept the resolution with amendment to the list of streets.</b></p> <p><b>Jessie Zagaruyka was not here to discuss the contest winners. David Clark</b> said he has read over the essays and agreed with Jessie’s choices. Invitations will be made and given to those students to attend the next meeting.</p>	<p><b>Motion passed 4-0</b></p>
<p><b>-4-</b></p>	<p><b>DEPARTMENT REPORTS</b></p>	
<p><b>POLICE DEPT Chief Roger Nowakowski</b></p>	<p>The Chief reported that there were <b>85 calls received and 4 citations</b> given in the month of April. *There was a discussion about citizens parking on Buffalo Square. There was a truck with a pontoon hooked to it that has been parked there for quite a while. The driveway into the park needs to remain clear. <b>Rob Jones</b> suggested we get signs reading “ FOR EVENT PARKING ONLY”. <b>Dale Perry</b> said that he would order those. He also asked if these should be placed on the green street style poles. <b>Rob</b> said it would depend on cost. <b>Dale</b> said he would bring the cost for these to the next meeting.</p>	

<p><b>FIRE DEPT</b> Fire Chief Josh Cook</p>	<p><b>Chief Cook reported 15 incidents and 5 calls within city limits. Also, the two grants have been received and deposited.</b> *He also added the SGFD wants to apply for the Training Facility Grant if it was okay with the Commission. He further stated that the FD could receive a large amount of money which would help with building a training facility. The Commission thought it was a great idea and to proceed with the application. *<b>Rob Jones</b> asked Chief Cook if the mobile safety house could be moved to another location because it is somewhat of an eyesore in its present location behind City Hall. <b>Chief Cook</b> said the FD would take care of it. *Finally, <b>Mayor Murphy</b> said that he had spoken with GMWSS recently. Between May and June, they will be taking care of water lines within the city. This, in turn, will improve the water flow for our hydrants.</p>	
<p><b>ECON DEV</b> David Clark</p>	<p><b>David Clark</b> reported that the 2021 Stamping Ground Business Directory has been mailed and is in the hands of citizens. Also, the building at the corner of Main and Woodlake has been sold. <b>Clark</b> also said that another building has been sold, but he cannot give any additional information presently.</p>	
<p><b>PARKS/P. WORKS</b> Jessie Zagaruyka</p>	<p><b>No report due to absents of Commissioner Zagaruyka.</b></p>	
<p><b>STREETS</b> Dale Perry</p>	<p><b>Dale Perry</b> reported that Steven Popp filled the potholes, and he has some gravel remaining to continue work to streets as needed. *He also said that Commonwealth Drive needs some work. Additionally, the driveways at Buffalo Square and Spring Street needs to be sealed before they begin deteriorating. *No Senior Banners have been ordered, but City Hall may still receive calls for orders. *Finally, Memorial Day Banners will be put up a week prior to the holiday. They will be in place for several weeks.</p>	
<p><b>-5-</b> Approval of April 20 and 27, 2021 Minutes</p>	<p><b>Motion by David Clark, 2<sup>nd</sup> Dale Perry to approve both April 20 and 27, 2021 Minutes as written.</b></p>	<p><b><u>Motion Passed 4-0</u></b></p>
<p><b>-6-</b> Executive Session</p>	<p><b>No Executive Session necessary presently.</b></p>	
<p><b>-7-</b> MAYOR'S COMMENTS</p>	<p><b>No comments presently.</b></p>	
<p><b>-8-</b> Meeting Adjourned at <u>7:30 p.m.</u></p>	<p><b>Motion by Rob Jones, 2<sup>nd</sup> Mayor Murphy to adjourn meeting.</b></p>	<p><b><u>Motion Passed 4 to 0</u></b></p>

Meeting Minutes approved May 18<sup>th</sup> , 2021

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Mayor

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City Clerk