

MINUTES City of Stamping Ground

Date: March 2, 2021 **Time:** 6:00 p.m.

Place: City Hall

Mayor: Keith Murphy
Police Commissioner: Rob Jones
Economic Dev. Commissioner: David Clark
Parks/Public Works' Commissioner: Jessie Zagaruyka
Streets' Commissioner: Dale Perry
Chief of Police: Roger Nowakowski
Fire Chief: Josh Cook; **Asst. Fire Chief:** Robert Hendricks
Attorney: Joe Hoffman
Financial Consultant: Melissa Bayer
City Clerk: Reda Conn (minutes)
Absent: _____

Opening *Call to- Order *Prayer: David Clark Pledge: Mayor Murphy

Agenda: **1- Citizen Concerns, 2- Financials, 3- New Business, 4- Unfinished Business, 5- Department Reports, 6- Approval Feb 2, 2021 Minutes 7- Executive Session (Tentative), 8- Mayor's Comments, 9- Meeting Adjourns**

| <u>Agenda Item</u> | <u>Discussion/Concerns (All Motions in BOLD)</u> | <u>Action item Follow-up</u> |
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| -1- Citizen Concerns | NONE | |
| -2- QUARTERLY FINANCIALS Melissa Bayer | Melissa said these financials are for the first two quarters of the 2020-2021 fiscal year. All the departments are where they should be except the PD is somewhat over, so we need to adjust the budget. Melissa discussed the discrepancy between Rumpke's invoice and the check we receive from GMWSS for trash collection. Melissa said we need an aging report. Based on her findings Rumpke is charging us for 100 more customers than GMWSS is collecting. The clerks can try to get a master list of citizens in Stamping Ground City Limits. | |
| -3- | NEW BUSINESS | |
| Stamping Ground Elementary Principal Visit School Traffic Route | Principal Bennett voiced her concerns about the traffic back up during the morning at SGES. COVID has affected so many aspects of education. There is a bus drive shortage, and more parents must bring their children to school. This means longer car lines. Presently, the process includes opening the doors at 7:15 a.m. The carline for student drop-off has five staff working and two working the buses . All students' temperatures must be taken before they can enter, which is the reason it is such a slow process. She said if an alternate route could be taken it would help; currently, there is only one way in and out. Sometime teachers get stuck in the traffic. It was recommended that teachers park in the lot across from the Christian Church instead of waiting in traffic. There is no easy solution, but everyone is doing their part. | |

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| <p>School and Community</p> | <p>Jessie Zagaruyka asked Ms. Bennett if the students could help with planting trees in various places in Stamping Ground. Mr. Bennett loved this idea and said she will work with Jessie on coordinating this project. Mayor Murphy said he wants to have an essay contest and select students to be mayor for a day and commissioners for a day.</p> | |
| <p>Railroad Street completion</p> | <p>Attorney Hoffman gave the commission a map with the city limits marked. Railroad Street has been a concern for quite some time. The street needs to be paved and widened. However, the residents' property lines still the street. Dale Perry has spoken with several of these residents. Mr. Smitson is concerned about the water run-off. Both Charlie Smitson and Paul Thompson are okay with expanding Railroad Street. Attorney Hoffman stated that we need a deed and the mortgage holders of these sections of the street. Dale Perry said he could speak with the property owners' approval. Attorney Hoffman gave the necessary papers to Dale. There was a discussion about making Railroad Street one way. This will prevent traffic from pulling over into the citizens' yards. The big decision is where to begin and end. Rob Jones suggested the street come out onto Woodlake. The citizens can give their input into this matter.</p> | |
| <p>Sidewalk Project</p> | <p>Dale Perry said that he had call Mrs. Tompkins about the sidewalk project that was started a few years ago. There are phases and timelines connected to this project. Unfortunately, it has lapsed, and we have lost the grant money. However, we can reapply in Jan 2022, and apply for the \$290,000. Now that we know more about our cost projection, we can have every phase planned. It would be beneficial if we could get the property owners to donate their part to the city, but a third party must be hired, and this is expensive. Attorney Hoffman suggested we get the deeds and all the documents in place before proceeding.</p> | |
| <p>Easement at Collins Residence</p> | <p>Mayor Murphy explained that there is a strip of land next to the street (Hwy 227) and is dangerous when mowing. He suggested that section be graded and graveled. However, Attorney Hoffman said that section of land is county owned and Mr. Collins is not responsible for mowing it. Therefore, Mr. Collins should call the DOT and discuss it.</p> | |
| <p>Code Enforcement Payment</p> | <p>A copy of the February Code Enforcement Invoice was given to each commissioner for review. Rob Jones said he did not agree with some of these charges, and that he thought the COSG was only supposed to pay \$600.00 to Code Enforcement. This invoice was \$2,430.19. He asked Attorney Hoffman if he had a copy of the agreement, we had with them, to which he replied he would locate it.</p> | |
| <p>Open Record Forms Signed</p> | <p>All the commissioners and mayor signed the Open Records Proof of Receipt and turned them in to Reda.</p> | |

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| <p>Steven Popp Mowing</p> | <p>Mayor Murphy presented Steven Popp’s mowing bid and suggested the city renew it for the upcoming mowing season. He further stated that the bid is the same as last years.</p> <p>Motion by Mayor Murphy , 2nd Rob Jones to renew Steven Popp’s contract for 2021.</p> | <p>Motion Passed <u>5 to 0</u></p> |
| <p>-4-</p> | <p>UNFINISHED BUSINESS (None)</p> | |
| <p>-5-</p> | <p>DEPARTMENT REPORTS</p> | |
| <p>POLICE DEPT Chief Nowakowski</p> | <p>There were 114 calls in February and 8 citations given. A paper copy of the report was given to the commission</p> | |
| <p>FIRE DEPT Josh Cook</p> | <p>There were 22 calls in Feb. for service with 12 in city limits. The Stamping Ground Fire Department has received two grants. One is a Fire Gear Grant, and the other Fire Prevention. Mayor Murphy reminded everyone that tornado season is approaching, and the citizens need to know where they can go for shelter. The Christian Church will be available as well as Penn Memorial.</p> | |
| <p>ECON DEV David Clark</p> | <p>David Clark said we have new businesses opening in Stamping Ground. The businesses are: <i>The Stamping Ground Bake Shop, Buffalo Spirits, and Elizabeth’s crafts & Tees.</i> Rob Jones said he and Kayla are ready to open <i>Buffalo Spirits</i>, but they are waiting on Spectrum for internet. Jessie Zagaruyka said she and her sister will be having a bake sale this Saturday for their bake shop. Rob Jones suggested having an open house to introduce these new businesses. David Clark stated that he liked this idea, but we should include all the businesses for the open house.</p> | |
| <p>PARKS/P. WORKS Jessie Zagaruyka</p> | <p>Jessie Zagaruyka said she had been in contact with a contractor about building an open pavilion with a concrete pad at Buffalo Square. She has sent pictures of the area but has not received any information as of today. She will keep the commission updated.</p> | |
| <p>STREETS Dale Perry</p> | <p>Dale Perry reported that he is working on getting the downed signs on 227 fixed. The dedication of the streets on Elk Drive was discussed. Attorney Hoffman asked Mayor Murphy if he had signed any documents pertaining to the dedication, to which he responded that he had not. Attorney Hoffman said a plat should be filed at the courthouse and signed before construction begins on a subdivision.</p> | |
| <p>-6- Approval of Feb 2, 2021 Minutes</p> | <p>Motion by Rob Jones, 2nd Jessie Zagaruyka to approve Feb 2, 2021 Minutes with corrections. Corrections: Remove the word “Attendance” from the first page and replace Rob Jones name with Mayor Murphy on page 2 under City Beautification section.</p> | <p>Motion Passed <u>5 to 0</u></p> |

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| <p>-7- Executive Session</p> | <p>Motion by <u>Mayor Murphy, 2nd David Clark</u> to go into executive session in pursuit of <u>KRS 61810 (b)</u>.</p> <p>Motion by <u>Mayor Murphy, 2nd David Clark</u> to come out of executive session.</p> | <p>Motion Passed <u>5 to 0</u></p> <p>Motion Passed <u>5 to 0</u></p> |
| <p>-8- MAYOR'S COMMENTS</p> | <p>Mayor Murphy thanked everyone for their attendance</p> | |
| <p>-9- Meeting Adjourned at <u>8:40</u> p.m.</p> | <p>Motion by <u>David Clark, 2nd Mayor Murphy</u> to adjourn meeting.</p> | <p>Motion Passed <u>5 to 0</u></p> |

These Meeting Minutes approved March 16, 2021

Mayor

City Clerk