

MINUTES City of Stamping Ground

Date: January 5, 2021 **Time:** 6:00 p.m.

Place: City Hall

Attending: Mayor: Keith Murphy
 Commissioner of Police: Rob Jones
 Commissioner of Economic Development: David Clark
 Commissioner of Parks & Public Works: Jessie Zagaruyka
 Commissioner of Streets: Dale Perry
 Chief of Police: Roger Nowakowski
 Fire Chief: Josh Cook
 Attorney: Joe Hoffman
 Financial Consultant: Melissa Bayer
 City Clerk: Reda Conn (minutes)
Absent: David Clark

Opening *Call to- Order *Prayer & Pledge: Mayor Murphy

Agenda: **1-** Citizen Concerns, **2-** New Business **3-** Unfinished Business,
4- Department Reports, **5-** Financials, **6-** Approval Dec 15 2020 Minutes
7- Executive Session (Tentative), **8-** Mayor’s Comments, **9-** Meeting Adjourns

<u>Agenda Item</u>	<u>Discussion/Concerns (All Motions in BOLD)</u>	<u>Action item Follow-up</u>
Commissioner Assignment	Mayor Murphy recommended the following commissioner assignments: Parks: <u>Jessie Zagaruyka</u> Streets: <u>Dale Perry</u> Economic Development : <u>David Clark</u> Police: <u>Rob Jones</u> Fire: <u>Mayor Murphy</u> Motion by Rob Jones, 2nd by: Dale Perry to have the commissioners as stated by Mayor Keith Murphy. Motion by Mayor Murphy, 2nd Rob Jones to appoint David Clark as Mayor Pro-Tem for the 2021-2022 Commission.	Motion passed 4 to 0 Motion passed 4 to 0
-1- Citizen Concerns	Mayor Murphy shared a complaint form filed by Amy Mullins concerning trash blowing in her yard from Poe Court. She attached pictures as evidence. She had stated that citizens from Poe Court were setting out trash during the week without lids and the heavy winds blew it onto her yard. Rob Jones suggested we send it to Code	

	<p>Enforcement to handle it; that is what we pay them to do.</p> <p>Mayor Murphy also said that Bill Stevens had spoken with him concerning the driveways and adjacent lot connected to his property. Stevens said the lot has some trash and trailer on it. He asked if the city could possibly put some poles and chains up to separate his driveway. Mayor Murphy said he will have a polite conversation with the property owners concerning the trash. Rob Jones said the driveway beside Mr. Stevens’s building is owned by Mr. Stevens and he is responsible to putting a chain across it, not the city.</p>	
-2-	NEW BUSINESS	
Transylvania Project & Resolution	<p>Mayor Murphy recapped his conversation with Steve Pickarski concerning the Transylvania University Project. Attorney Hoffman explained the bond process. A discussion ensued concerning the amount of the bonding and if or how it may affect future bonding for the City of Stamping Ground. Attorney Hoffman addressed these issues, and it was agreed to continue with the bonding. Attorney Hoffman read the Transylvania Resolution Summary aloud.</p> <p>Motion by Rob Jones, 2nd by Jessie Zagaruyka to approve the Resolution for the Transylvania University Project. Resolution # 2021-001</p>	<p><u>Motion passed</u> <u>4 - 0</u></p>
New Park Property Survey	<p>Mayor Murphy suggested to the City Commission that the distillery property located behind the Dollar Store be surveyed. This needs to be done so we know exactly where our boundaries are. Dale Perry agreed and said that he would hate to see a dispute over the Potty Shed just built in the park. Rob Jones suggested all city properties in question be surveyed to prevent any disputes. Attorney Hoffman suggested we make a list of specific projects and estimated costs and bring to the next meeting. Rob Jones said he would make a few calls and get prices for surveying the properties.</p>	
Project Goals 2021	<p>Goal 1) Mayor Murphy suggested that 2 acres of the distillery property be dedicated to the Stamping Ground Fire Department for future training. Fire Chief Josh Cook said this action would open up grant money opportunities for them. Goal 2) Build an open area covered shelter on Buffalo Square. This would be useful for events such as Buffalo Daze, concerts, and the elderly especially would use it. Goal 3) Get Railroad Street taken care of. Goal 4) Continue with the Sidewalk Project.</p>	
	<p>Dale Perry asked if he could attend a training through KLC for new city officials. It will be virtual at a cost of \$199.00. Mayor Murphy told him it was fine. Attorney Hoffman said a motion was not necessary</p>	

-3-	UNFINISHED BUSINESS	
Salaries for PD & Clerks	<p>Mayor Murphy discussed the pay raises brought before the commission at the last meeting in December 2020. These amounts for the PD and city clerks were suggested by former Commissioner Robert Duncan for consideration. Mayor Murphy further stated that he would like to have City Clerk Emily Helton be promoted to full time with a raise and insurance provided. He said that Melissa Bayer will provide the financial aspect for this at the next meeting. The Mayor also stated that he was not overlooking City Clerk Reda for full time because she told him she was okay with her part time position. Dale Perry said that we have seen the figures from March through June, 2020, from this pandemic. He presented a binder from other locations containing various police officer's pay and \$18 per hour is about \$3.00 more on the hour than officers in other cities are receiving. He also said those living in a certain proximity are allowed to take home the police cruiser. Dale Perry closed by saying that our budget may not be as much this year due to the Pandemic. The Mayor said these raises are for consideration and only a starting point, which is why he wanted to discuss it. He asked that they be thinking about these raises.</p>	
-4-	DEPARTMENT REPORTS	
Police Dept. Chief Nowakowski	<p>In December there were 97 calls, and 17 citations were given. Rob Jones said that the radar unit on 227 is not working, to which Chief Nowakowski replied that it most likely needs a new battery. The Mayor added that he hopes to get the 45 mph speed moved as discussed in previous meetings. Additionally, McMillon is studying the traffic density in order to move it.</p>	
Fire Dept. Chief Josh Cook	<p>Chief Cook said that he would have the fire report ready to present at the next meeting. He reported that the sign on the side of the SGFD building is wearing and starting to buckle it needs to be repaired. Rob Jones suggested it could be placed inside the FD for now. Chief Cook said that the price of concrete has gone up, so the cost for the apron in front of the FD will cost more. It will be fixed this spring after the weather gets warmer. Chief Cook also stated that he wants to surplus the Ford and look into purchasing another brush truck. The Mayor added that the PD's Crown Vic could be added to the surplus, as well all other items. Motion by Rob Jones, 2nd Mayor Murphy to surplus the SG Fire Department's Ford F150.</p> <p>Chief Nowakowski said that he wants to keep the Crown Vic in case one of the PD's cruisers goes down.</p>	<u>Motion passed 4-0</u>

	Motion by Rob Jones, 2nd Mayor Murphy to not surplus the Ford F150 and have a list of items and surplus all items at the same time.	<u>Motion passed 4-0</u>
Economic Development David Clark	Commissioner Clark was absent due to illness.	
Parks & Public Works Jessie Zagaruyka	Jessie reported that all gutters have been replaced. Also, the Port-a-potty shed has been finished and the company will return in the spring and stain it.	
Streets Dale Perry	Rob Jones reported the street repair has been completed on Poe Court. He reminded Dale to take down the holiday banners, to which he replied that he would take care of it.	
-5- \$-Financials-\$	The Mayor said Melissa would be present at the next meeting and present the quarterly financial report. She will give a complete breakdown of the budget.	
-6- Approve Dec 15, 2020 Minutes	Motion by Rob Jones, 2nd Mayor Murphy to approve the Dec 15, 2020 Minutes.	<u>Motion passed 4-0</u>
-7- Executive Session	None at this time.	
-8- Mayor's Closing Remarks/Comments	None at this time.	
-9- Meeting adjourned at <u>7:40 p.m.</u>	Motion by Jessie Zagaruyka, 2nd Rob Jones to adjourn meeting. The next Regular Meeting will be January 19, 2021	<u>Motion passed 4-0</u>

Mayor

City Clerk

These minutes approved on February 2, 2021