

## MINUTES City of Stamping Ground

**Date:** December 1, 2020      **Time:** 6:00 p.m.

**Place:** City Hall

**Attending:** Mayor: Keith Murphy  
 Commissioner of Police: Robert Duncan  
 Commissioner of Economic Development: David Clark  
 Commissioner of Parks & Public Works: Jessica Zagaruyka  
 Commissioner of Streets: Rob Jones  
 Chief of Police: Roger Nowakowski  
 Fire Chief: Josh Cook  
 Attorney: Joe Hoffman  
 Financial Consultant: Melissa Bayer  
 City Clerk: Reda Conn (minutes)  
**Absent: -None-**

**Opening**      \*Call to- Order    \*Prayer: David Clark    \*Pledge: Mayor Murphy

**Agenda:**      **1- Citizen Concerns, 2- New Business 3- Unfinished Business,**  
**4- Department Reports, 5-Financials, 6- Approval Nov 17, 2020 Minutes**  
**7- Executive Session (Tentative), 8- Mayor’s Comments, 9- Meeting Adjourns**

Agenda Item	Discussion/Concerns (All Motions in <b>BOLD</b> )	Action Item Follow-up
<b>-1- Citizen Concerns</b>	None at this time	
<b>-2-</b>	<b>NEW BUSINESS</b>	
<b>First Reading of Ordinance Relating to Abandoned Urban Property</b>	<p><b>Attorney Hoffman</b> said a second reading will need to be done at the next meeting so properties can be included in the 2021 taxes. He explained the ordinance in more detail, which lead to several questions. The commission will go into the community and locate abandoned properties that meet the criteria of the ordinance and present the list to the city commission. <b>Dale Perry</b> asked if the property had to be abandoned and/or have a structure on it to be placed on this list. <b>Attorney Hoffman</b> referred to a section in the ordinance stating that it did not. Basically, any property that is unkept, trashy, etc. will be taxed at a higher rate of 00.75 per \$100. <b>Robert Duncan</b> said this is all inclusive. <b>David Clark</b> asked who exactly will be enforcing this ordinance. <b>Attorney Hoffman</b> said eventually a small commission of three people, not part of this commission, will be</p>	

	<p>formed and present the list to the city commission. The PVA receives the tax roll Jan 1, every year. Therefore, all property owners on the list will receive a letter by March 1. They will be given until October to clean up the property and be removed from the list. The property owner also has the right to appeal. <b>Attorney Hoffman</b> said that we may need to have a special meeting to take care of everything. <b>Rob Jones</b> stated that anyone on this list for next year should be notified and attend the next meeting to be made aware of what is going on. They should not be blindsided by this new ordinance. <b>Jessie Zagaruyka</b> asked who keeps up with the abandoned property. <b>Attorney Hoffman</b> replied that for now it will be our commission.</p> <p><b>Attorney Hoffman read aloud the ordinance summary pertaining to the abandoned urban property</b></p>	
<b>Gutter Repair</b>	<p><b>Jessie Zagaruyka</b> presented a bid from Empire Restoration for the gutter replacement and repair at a cost of \$1,197.87. She further stated that another bid was supposed to be given to her, but it never arrived.</p> <p><b>Motion by Rob Jones, 2<sup>nd</sup> Keith Murphy to accept Empire Restoration's bid to replace and repair gutters on the pavilion, city hall, and the former doctor's office.</b></p>	<b>Motion passed 5 to 0</b>
<b>Review of 2021 Holiday Closing</b>	The commission compared the two holiday closing schedules for government offices presented to them.	<b>No action was taken</b>
<b>New Park Property</b>	<b>Mayor Murphy</b> reviewed notes pertaining to KLC and VFIS insurances as it pertained to exactly who is covered. He also noted that KLC was unaware we had VFIS Insurance. It is important that the city's KLC Insurance policy includes a clause pertaining to VFIS, in the event of an audit.	
<b>-3-</b>	<b>UNFINISHED BUSINESS</b>	
<b>Stamping Out Hunger</b>	All donations for Stamping Out Hunger can be dropped off at the Stamping Ground Fire Department or Stamping Ground City Hall, and the Dollar General has a donation box available. This Friday, December 4, is the last day for donations. The items will set for two weeks to quarantine. The bags of food will then be fixed.	
<b>Christmas Parade</b>	The Stamping Ground 2020 Christmas Parade will be December 12 beginning at 6:00 p.m. This year's Grand Marshall will be Stamping Ground Elementary School's Principal Bennett. There will be two winners chosen for the best floats with prizes from local and Scott Co. businesses. To follow CDC Guidelines, no candy will be thrown from	

	parade participants, and we ask that you enjoy the parade from a distance or in your cars. Finally, the Christmas tree will be cut and delivered as soon as the weather permits.	
<b>-4-</b>	<b>DEPARTMENT REPORTS</b>	
<b>Police Dept. Chief Nowakowski</b>	<b>In November there were <u>142</u> calls, and <u>8</u> citations were given.</b> Chief Nowakowski did not have any updates on pending court cases.	
<b>Fire Dept. Dale Perry</b>	<b>In November there were <u>19</u> calls, and <u>12</u> hours of night training was given.</b> Two AEDs for the FD, and one for the PD have been ordered. The Fire Department has been working on the building located on the city property behind the Dollar Store. <b>Jessie Zagaruyka</b> said she contacted KU about installing another light on this property; it will be installed asap. <b>Dale Perry</b> reported that all Banners will be gathered and inventoried on paper and will include pictures. <b>Rob Jones</b> said that the ladders the FD used to put up banners and flags looks dangerous and should be replaced with new ones and much taller, as well. Dale said he would relay the message to Fire Chief Josh Cook. Finally, Chief Cook is waiting on a few bids for repair/installation of a new apron in the front of the fire station. <b>Mayor Murphy</b> said he hopes those get in soon for approval.	
<b>Economic Development David Clark</b>	<b>David Clark</b> said that he had met with KY Bank Market President Mark Sulski about locating in Stamping Ground. It is a work in progress. He further stated that he is still concerned about the water pressure. Finally, he presented an article in the local newspaper about water cost increase in Sadieville through another provider other than GMWSS.	
<b>Parks &amp; Public Works Jessie Zagaruyka</b>	<b>Items had been discussed previously.</b>	
<b>Streets Rob Jones</b>	<b>Rob Jones</b> said Royce Dearing is glad to be working for the city again. There are presently several potholes on Poe Court's street. Royce, however, does not repair potholes.	
<b>-5- \$-Financials-\$ Reda</b>	Reda presented the financial statements for the month of November. They included a check detail report, payroll report, and a transfer sheet which detailed the date and amount transferred from General Fund to the various departments.  <b>Motion by <u>Rob Jones, 2<sup>nd</sup> Jessie Zagaruyka</u> to accept the <u>November Financials.</u></b>	<b>Motion passed <u>5 to 0</u></b>

<p align="center"><b>-6-</b> Approve Nov 17, 2020 Minutes</p>	<p>Motion by <u>Robert Duncan</u>, 2<sup>nd</sup> <u>David Clark</u> to approve the Nov 17, 2020 Minutes with correction of parade time.</p>	<p align="center">Motion passed <u>5 to 0</u></p>
<p align="center"><b>-7-</b> Executive Session</p>	<p>No ES currently</p>	
<p align="center"><b>-8-</b> Mayor's Closing Remarks/Comments</p>	<p>No comments currently.</p>	
<p align="center"><b>-9-</b> Meeting adjourned at <u>7:15 p.m.</u></p>	<p>Motion by <u>Mavor Murphy</u>, 2<sup>nd</sup> <u>Jessie Zagaruyka</u> to adjourn meeting.  The next Regular Meeting will be December 15, 2020</p>	<p align="center">Motion passed <u>5 to 0</u></p>

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Mayor

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City Clerk

These minutes approved on December 15, 2020