

MINUTES City of Stamping Ground

Date: August 18, 2020 **Time:** 6:00 p.m.

Place: City Hall

Attending: Mayor Keith Murphy
 Commissioner of Police Robert Duncan
 Commissioner of Economic Development David Clark
 Commissioner of Parks & Public Works Jessica Zagaruyka
 Commissioner of Streets Rob Jones
 Chief of Police Roger Nowakowski
 Fire Chief Josh Cook
 Attorney Joe Hoffman
 Financial Consultant Melissa Bayer
 City Clerk Emily Helton (minutes)
Absent: Rob Jones

Opening *Call to Order *Prayer: David Clark *Pledge: Mayor Murphy

Agenda: **1- Citizen Concerns / Elizabeth Gabehart 2- Unfinished Business, 3- Executive Session, 4- Department Reports, 5- Financials, 6- Approval July 21, 2020 Minutes, 7- Mayor’s Comments, 8- Meeting Adjourns**

Agenda Item	Discussion/Concerns (All Motions in BOLD)	Action Item Follow-up
<p>1-Citizen Concerns</p> <p>*Elizabeth Gabehart Asst. Principal of SCHS</p>	<p>Elizabeth Gabehart came in and told the commission that she was wanting to know if we could help SCHS by allowing some students to come here to City Hall and use our internet to download their work and come back later to submit it. Mayor Murphy said that they could probably use City Hall within our hours of 8:30am and 4:30pm. He also said that he may be able to get the church he attends to allow them to use their internet. The only concern is with the password, we would either need to type it in for them or set up a guest account for our internet for them to use. Mrs. Gabehart said that she would contact GCHS and let them know that we would allow them to use our internet, as well.</p> <p>Motion by David Clark, 2nd Jessie Zagaruyka to open up City Hall and allow students from SCHS and GCHS districts to come in and use our internet to do their online class work.</p>	<p>Motion passed vote of 4 to 0</p>
2- UNFINISHED BUSINESS		
<p>New Computer External Hard Drive</p>	<p>Mayor Murphy said that he would just like a certain cap amount for a new computer for the Clerks in City Hall and would discuss and agree on a computer type and hard drive for them at another time.</p> <p>Motion by Mayor Murphy, 2nd Jessie Zagaruyka to set a cap amount of \$1,000 for a new computer for the Clerks.</p>	<p>Motion passed vote of 4 to 0</p>

<p>City's 230th Anniversary Celebration</p>	<p>Jessie Zagaruyka said that we should cancel or postpone the City's 230th Anniversary Celebration and wanted some opinions on it. Dale Perry said that he was thinking of doing the same thing for Buffalo Daze. Robert Duncan said that it would also be a good idea to postpone the car show as well. They all came to the agreement that the October 3rd weekend events would need to be postponed.</p> <p>Motion by <u>Robert Duncan, 2nd Jessie Zagaruyka</u> to postpone all events concerning October 3rd weekend.</p>	<p>Motion passed vote of <u>4</u> to <u>0</u></p>
<p>City's Social Media Policy</p>	<p>Jessie Zagaruyka said that she changed the word forum in the policy and also added a violation policy to it as well. She said that she was not able to meet with our attorney Joe Hoffman but said she made the appropriate changes and updates.</p> <p>Motion by <u>Robert Duncan, 2nd Mayor Murphy</u> to accept the City's Social Media Policy</p>	<p>Motion passed vote of <u>4</u> to <u>0</u></p>
<p>3-Executive Session</p>	<p>Executive Session NONE AT THIS TIME</p>	
<p style="text-align: center;">4- DEPARTMENT REPORTS</p>		
<p>POLICE DEPT Chief Roger Nowakowski</p>	<p>Roger Nowakowski said that it would cost \$884.30 to convert the radio over from the Fire Department to the Police Department They all agreed that it would be cheaper to go this route than to buy a whole new radio. Robert Duncan said that eventually he would like a 3 bay garage for the police cars but that might have to wait till the next budget meeting.</p> <p>Motion by <u>Robert Duncan, 2nd Mayor Murphy</u> to accept the \$884.30 to convert the radio over to the Police Department.</p>	<p>Motion passed vote of <u>4</u> to <u>0</u></p>
<p>FIRE DEPT Chief Josh Cook Asst Chief Robert Hendricks</p>	<p>Mayor Murphy said that Reda may be able to find extra money to help buy a new computer for the Fire Department as well as the Police Department. He also said that he talked to Josh Cook earlier and they were talking about putting up a dumpster on the Herlihy property and have the fire department clean up a little so they can use that space to have their training.</p>	
<p>ECONOMIC DEVELOPMENT David Clark</p>	<p>David Clark said that he has an appointment tomorrow with a property owner. He also said that the Business Directory needs to be improved/corrected; the Dollar General was omitted, and another business was misrepresented. He would like to get a post card sized small directory and put the businesses on there that was left out or had discrepancies. He is going to find out the prices and talk about it at the next meetings. Robert Duncan suggested sending out a Business Directory quarterly.</p>	
<p>PARKS & PUBLIC WORKS Jessie Zagaruyka</p>	<p>Jessie Zagaruyka is talking to different people about the restrooms, it may be around \$7,000 to \$8,000 dollars. She said that she would get more information for the next meeting.</p>	
<p>STREETS Rob Jones</p>	<p>Rob Jones is not here tonight. Mayor Murphy said he talked to Rob Jones earlier and he said that he plans on looking into getting new banners for Veterans Day. He would like to get some kind of generic versions to hang up around town. David Clark talked about getting someone to trim the bushes/trees that have been overgrown in the street.</p>	

5- FINANCIALS Melissa Bayer	Melissa Bayer sent out an email saying that she would not be here tonight. However, she sent a paper showing city filing requirements. She is not done with financials but will have them by September 1 st meeting. Robert Duncan suggested looking into a higher tax rate for blighted property tax rates for next year. David Clark said that we could possibly get Code Enforcement to help build a case.	
6- Aug. 4, 2020 Minutes Approval	Motion by <u>Robert Duncan</u>, 2nd <u>David Clark</u> to accept the Aug 4, 2020 Minutes.	Motion passed vote of <u>4</u> to <u>0</u>
7- Mayor's Comments	None at this time.	
8- Meeting adjourned at <u>7:00</u> p.m.	Motion by <u>Robert Duncan</u>, 2nd <u>Mayor Murphy</u> to adjourn meeting.	Motion passed vote of <u>4</u> to <u>0</u>

Mayor

City Clerk

Minutes approved on September 1st , 2020