

## MINUTES City of Stamping Ground

**Date:** November 17, 2020      **Time:** 6:00 p.m.

**Place:** City Hall

**Attending:** Mayor: Keith Murphy  
 Commissioner of Police: Robert Duncan  
 Commissioner of Economic Development: David Clark  
 Commissioner of Parks & Public Works: Jessica Zagaruyka  
 Commissioner of Streets: Rob Jones  
 Chief of Police: Roger Nowakowski  
 Fire Chief: Josh Cook  
 Attorney: Joe Hoffman  
 Financial Consultant: Melissa Bayer  
 City Clerk: Emily Helton (minutes)  
**Absent: NONE**

**Opening**      \*Call to- Order    \*Prayer: David Clark    \*Pledge: Mayor Murphy

**Agenda:**      **1- Citizen Concerns, 2- Financials, 3- New Business,**  
**4- Unfinished Business, 5- Department Reports, 6- Approval**  
**Nov 3, 2020 Minutes, 7- Executive Session (Tentative),**  
**8- Mayor’s Comments, 9- Meeting Adjourns**

Agenda Item	Discussion/Concerns (All Motions in <b>BOLD</b> )	Action Item Follow-up
<b>-1- Citizen Concerns</b>	None at this time	
<b>-2- Quarterly Financials</b>	<b>Melissa Bayer</b> went over her quarterly financial review sheet. She said that the General Funds looked great, she also said that the Fire Department and Police Department Funds looked good, and lastly, she said that the Economic Development and Parks and Streets Funds are way under budget which is awesome. She noticed that there was a recycling fee coming out of our bank account and wanted the clerks to call the bank and check and see why that is happening. Melissa said that over all we are on target with our budget so far this year and around mid-year she is going to create a balance sheet for us.	

	<p><b>Rob Jones</b> asked about the Rumpke fee and why it is so much more than what we are getting back from GMWSS. <b>Joe Hoffman</b> suggested that we set up a deposit fee for the customers in Stamping Ground and maybe bill them from City Hall. <b>Melissa Bayer</b> said that she would like to talk to both of the representatives from Rumpke and GMWSS and see what is going on with the money and why we are losing so much every month. <b>David Clark</b> wanted to know why we have to be the middleman of the situation; he thinks that Rumpke and GMWSS should discuss this issue between themselves about leave us out of it unless there is a discrepancy.</p> <p><b>Motion by Robert Duncan, 2<sup>nd</sup> by Rob Jones to accept/approve 3<sup>rd</sup> Quarter Financials.</b></p>	<p><b>Motion passed 5 to 0</b></p>
<p><b>-3-</b></p>	<p><b>NEW BUSINESS</b></p>	
<p><b>Quarterly Code Enforcement</b></p>	<p><b>Melissa Bayer</b> said that we should pull the invoices for the code enforcement and email them to her, and she will break down exactly what we are paying for. <b>Joe Hoffman</b> said that we do have a contract with them in the local agreement and would like to know how much work they are actually doing for Stamping Ground because we may be overpaying them for our 5%. <b>David Clark</b> said if we are paying all this money for them then we need take advantage of their services.</p>	
<p><b>-4-</b></p>	<p><b>UNFINISHED BUSINESS</b></p>	
<p><b>Stamping Out Hunger Donation Review</b></p>	<p><b>Mayor Murphy</b> said that we need to review how much we spent on the hams last year, we only spent \$300. <b>Rob Jones</b> said that we should just leave the \$2,000 budget the way it is. <b>Robert Duncan</b> wanted to ask Ronda at Poor Man’s Café to see if we could get the hams from them to keep the money local. <b>Jessie Zagaruyka</b> said that she would talk to Ronda and see what their prices were and also suggested buying sides for the food baskets with the extra money we have in the budget.</p>	
<p><b>Annual Salaries’ Reports/Review</b></p>	<p><b>Melissa Bayer</b> said that the commissioners would get a 1099 this year for their pay. However, next year they can get paid quarterly and get cut taxes if they would like but they would need to make a joint</p>	

	<p>agreement and fill out a W4 form. All of commissioners said that they are fine with whichever. <b>Jessie Zagaruyka</b> suggested that they get paid quarterly. She thinks that would be best for them all.</p> <p><b>Motion by Rob Jones, 2<sup>nd</sup> by Mayor Murphy to have the commission receive quarterly pay next year.</b></p>	<p><b>Motion passed 5 to 0</b></p>
<p><b>Christmas Parade Update</b></p>	<p><b>Jessie Zagaruyka</b> said that the Christmas Parade is December 12<sup>th</sup> and will begin at 6 p.m. with the parade lineup starting at 5:45 p.m. She said that everything is coming together accordingly. She asked the principal of Stamping Ground Elementary Mrs. Bennett, to be the Grand Marshall of the parade this year. Mrs. Bennett said that she would be happy to do it. Jessie also said that the students are going to make their own ornaments and put them on the Christmas tree. The Fire Department is going to pick up the Christmas tree and set it up in Buffalo Square.</p> <p><b>Motion by Rob Jones, 2<sup>nd</sup> by Mayor Murphy to make Mrs. Bennett the Grand Marshall of the Christmas Parade.</b></p>	<p><b>Motion passed 5 to 0</b></p>
<p><b>-5-</b></p>	<p><b>DEPARTMENT REPORTS</b></p>	
<p><b>POLICE</b> <b>Roger Nowakowski</b></p>	<p><b>None at this time</b></p>	
<p><b>FIRE DEPARTMENT</b> <b>Robert Hendricks &amp; Shane Graves</b></p>	<p><b>Mayor Murphy</b> said that the Fire Department needs new AEDs, and they should be giving us some prices soon, He also said that there should be an AED on the squad truck and on Engine 22. <b>Dale Perry</b> explained that the ones that they are looking at buying are recertified so they are not brand new and will cost \$685 each. <b>Robert Duncan</b> suggested that we get an AED for one of the police cars as well just in case and to have Dale train the officers.</p> <p><b>Motion by Mayor Murphy, 2<sup>nd</sup> by Jessie Zagaruyka to purchase 2 AEDs for the Fire Department and 1 AED for the Police Department.</b></p>	<p><b>Motion passed 5 to 0</b></p>

<p><b>ECONOMIC DEVELOPMENT</b></p> <p><b>David Clark</b></p>	<p><b>David Clark</b> said that he has been talking to Mark Sulski, and he would like for him to come back to one of the meetings and talk to the commission about some of their plans. He also said that he would like everyone to know that he is thinking about sending out new business directories soon.</p>	
<p><b>PARKS/PUBLIC WORKS</b></p> <p><b>Jessie Zagaruyka</b></p>	<p><b>Mayor Murphy</b> said that the lights are up at the new park property but there is only one light on when there was supposed to be two on. <b>Jessie</b> said that she would call and talk to KU about that problem. He also said that we should get some gravel to put on the driveway going up there.</p> <p><b>Rob Jones</b> suggested that we make the road like an official street with a sign. <b>Jessie Zagaruyka</b> said that the stumps and trees were removed at the parks.</p>	
<p><b>STREETS</b></p> <p><b>Rob Jones</b></p>	<p><b>Rob Jones</b> said that he is going to call Royce Dearing and see if he would fill in some potholes for Poe Court.</p>	
<p><b>-6-</b></p> <p>APPROVAL OF NOV 3, 2020 MINUTES</p>	<p><b>Motion by David Clark, 2<sup>nd</sup> by Robert Duncan to approve the November 3, 2020 Minutes with the corrections.</b></p> <p><b>Corrections: <u>Misspelled Jessie Zagaruykas' last name a couple of times, put May instead of Mayor, and Police instead of Policy.</u></b></p>	<p>Motion passed <u>5</u> to <u>0</u></p>
<p><b>-7-</b></p> <p><b>Executive Session</b></p>	<p>None at this time</p>	
<p><b>-8-</b></p> <p>MAYOR'S COMMENTS</p>	<p>None at this time</p>	
<p><b>-9-</b></p> <p>Meeting adjourned at <u>7:30</u> p.m.</p>	<p><b>Motion by Mayor Murphy, 2<sup>nd</sup> by Robert Duncan to adjourn meeting.</b></p>	<p>Motion passed <u>5</u> to <u>0</u></p>

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**Mayor**

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**City Clerk**

**Minutes approved December 1, 2020 meeting**