

MINUTES City of Stamping Ground

Date: November 3, 2020 **Time:** 6:00 p.m.

Place: City Hall

Attending: Mayor: Keith Murphy
 Commissioner of Police: Robert Duncan
 Commissioner of Economic Development: David Clark
 Commissioner of Parks & Public Works: Jessica Zagaruyka
 Commissioner of Streets: Rob Jones
 Chief of Police: Roger Nowakowski
 Fire Chief: Josh Cook
 Attorney: Joe Hoffman
 Financial Consultant: Melissa Bayer
 City Clerk: Reda Conn (minutes)
Absent: -None-

Opening *Call to- Order *Prayer: David Clark *Pledge: Mayor Murphy

Agenda: **1- Citizen Concerns, 2- New Business 3- Unfinished Business,**
4- Department Reports, 5-Financials, 6- Approval Oct 6, 2020 Minutes
7- Executive Session (Tentative), 8- Mayor’s Comments, 9- Meeting Adjourns

Agenda Item	Discussion/Concerns (All Motions in BOLD)	Action Item Follow-up
-1- Citizen Concerns		
Sadieville Mayor Rob Wagoner	<p style="text-align: center;"><u>Mayor Wagoner was unable to attend</u></p> <p>Mayor Murphy said Mayor Wagoner was going to discuss the hot spots they purchased from AT&T and how well they were working, as well as revenue from them. Mayor Murphy said that he felt he did not previously do a good job explaining the hot spots and their purpose. Hopefully, Mayor Wagoner can attend the next meeting.</p>	
-2-	NEW BUSINESS	
Annual Salary Review	<p>Mayor Murphy discussed a review of salaries for the city clerks and Police Officer Fetty. He said City Clerk Emily Helton had worked a full year and Reda Conn had worked 3 years. Officer Fetty will have worked a year this month. He recommended a raise for all three employees. Rob Jones said he was not opposed to a raise, but he wanted to look at their annual salaries before he decided. Mayor Murphy said that would be fine and asked the commissioners to be</p>	Topic tabled until the next meeting on Nov 17

	thinking about it until the next meeting. Reda said she would have a salary report prepared for the next meeting.	
Stamping Out Hunger	<p>Jessie Zagarauryka presented a flyer pertaining to <i>Stamping Out Hunger</i> and that it was going home with Stamping Ground Elementary students. She further said that all food items could be dropped off at the following locations: SG Fire Dept., Poor Man’s Café, or City Hall. All donations are welcome. Additionally, she said that it was her understanding that the city purchased hams last year for the baskets.</p> <p>Motion by <u>Jessie Zagaryka</u>, 2nd <u>Rob Jones</u> to donate \$2,000.00 to Stamping Out Hunger for the purchase of hams.</p>	Motion passed 5 to 0
Christmas Parade	<p>Jessie Zagaryka suggested Saturday Dec. 12, 2020 for this year’s Christmas Parade. She further stated that she had chosen TOYLAND as the theme unless someone opposed or had another suggestion. Additionally, she had spoken with someone that can provide a live Christmas tree this year to be placed in Buffalo Square. The parade will begin at Edgewood and go through Main Street, ending at the Dollar General.</p> <p>Motion by <u>Keith Murphy</u>, 2nd <u>Jessie Zagaryka</u> to have this year’s Christmas Parade on Dec. 12, beginning at 6:00 p.m. with marshalling beginning at 5:45. The theme will be <i>Toyland</i>.</p>	Motion passed 5 to 0
Review Holiday Closings for City Hall	<p>Mayor Murphy presented a schedule of holiday closings for the remainder of the year. This schedule will be posted as to inform the citizens and vendors.</p> <p>Motion by <u>Robert Duncan</u>, 2nd <u>Rob Jones</u> to approve the holiday closings as stated with corrections on Dec dates.</p>	Motion passed 5 to 0
-3-	UNFINISHED BUSINESS	
Food Baskets	<p>The food baskets were discussed previously.</p> <p>Mayor Murphy read a letter from the Georgetown/Scott County Chamber of Commerce stating that our membership was past due. Rob Jones asked how much and the purpose. Reda said she thought it was \$200 (The letter did not state amount due.). The mayor said The Chamber promotes our city to the general public. David Clark said to pay the dues from the Economic Development Account because it relates to this department.</p> <p>Motion by <u>Keith Murphy</u>, 2nd <u>David Clark</u> to renew our membership with the Chamber of Commerce and it will be paid from the Economic Development Account.</p>	Motion passed 5 to 0

<p>Street Banners Rob Jones</p>	<p>New Veterans’ Banners arrived, which were purchased with Streets Fund Acct. Rob Jones showed everyone one of the banners, which will be placed on the poles asap.</p> <p>Attorney Hoffman read aloud the resolution honoring local veteran E. T. “Buzz” Wise, Jr. Robert Duncan suggested this resolution be printed on parchment paper, framed and given to the family. David Clark said he’d take care of it.</p> <p>Motion by David Clark, 2nd Rob Jones to accept the Resolution honoring E.T. “Buzz” Wise, Jr.</p>	<p>Motion passed 5 to 0</p>
<p>-4-</p>	<p>DEPARTMENT REPORTS</p>	
<p>POLICE Chief Nowakowski</p>	<p>In October there were <u>133 calls and 17 citations given.</u></p> <p>Robert Duncan noted there was a large number of 911 hang up calls. A discussion followed concerning carrying Narcan Kits in police cruisers. He presented a policy that needed to be added to the PD policies.</p> <p>Motion by Robert Duncan, 2nd Jessie Zagaruyka to add the policy permitting Stamping Ground Police Cruisers to carry Narcan Kits.</p>	<p>Motion passed 5 to 0</p>
<p>Fire Department Fire Chief Josh Cook</p> <hr/> <p>Background Checks & Applications</p>	<p>In October <u>there were 8 emergency calls and 6 calls pertaining to fires.</u> There was an average of 4 minutes response time. Mayor Murphy said he would be present when the dumpsters are delivered to the property behind the Dollar Store. J.R. will be called concerning getting rid of the tires that have been dumped on this property. Also, we are waiting on paperwork from KU for the pole to be set on the property. There needs to be a chain and fence around this property to prevent any further dumping.</p> <p>Mayor Murphy referred to the AT&T Box on Main St.; the doors are open often. This could pose a problem. Robert Duncan said he noticed the property across from the church on Woodlake had grown up with weeds and has junk around it. He further stated that Abatement should be called because that is why we pay them. Fire Chief Josh Cook said that he would notify them of the situation. The building for sale at the corner of Woodlake and Main had trash/old furniture in front of it. Rob Jones said he had spoken to the owner, who was aware of it, and told Rob that it would be taken care of.</p> <p>Mayor Murphy addressed the issue background checks and applications. He said that all applications for the Fire Department and Police Department need to be brought to city hall to be stamped, copied for the department, then file the original in city hall. Additionally, any and all background checks should be through the state and filled accordingly. Fire Chief Cook said their department is working on getting an application online that can be completed and emailed to city</p>	

	hall. David Clark said that he agreed with the mayor, and that it was important that the commission is aware of all applicants.	No motion was necessary
Economic Development David Clark	There is nothing to report at this time.	
Parks & Public Works Jessie Zagaruyka	There is nothing to report at this time.	
Streets Rob Jones	There is nothing to report at this time.	
-5- October Financials	Motion by <u>Rob Jones, 2nd Jessie Zagaruyka</u> to approve/accept October Financials.	Motion passed 5 to 0
-6- Approval of October 20 Minutes	Motion by <u>David Clark, 2nd Jessie Zagaruyka</u> to approve October 20, 2020 Minutes.	Motion passed 5 to 0
-7- Executive Session	No Executive Session needed	
-8- Mayor's Closing Remarks/comments	Nothing at this time.	
-9- Meeting Adjourned at <u>7:00</u> P.M.	Motion by <u>Robert Duncan, 2nd Jessie Zagaruyka</u> to adjourn meeting.	Motion passed 5 to 0

Mayor

City Clerk

Approved at Nov 17, 2020 Meeting