

MINUTES City of Stamping Ground

Date: July 21, 2020 **Time:** 6:00 p.m.

Place: City Hall

Attending: Mayor Keith Murphy
 Commissioner of Police Robert Duncan
 Commissioner of Economic Development David Clark
 Commissioner of Parks & Public Works Jessica Zagaruyka
 Commissioner of Streets Rob Jones
 Chief of Police Roger Nowakowski
 Fire Chief Josh Cook
 Attorney Joe Hoffman
 Financial Consultant Melissa Bayer
 City Clerk Emily Lavoie (minutes)
Absent: Rob Jones

Opening *Call to Order *Prayer: David Clark *Pledge: Mayor Murphy

Agenda: **1-** Citizen Concerns, **2-** P. Brown Prop. Tax Refund **3-** Second Reading Solid Waste Removal Rates Ordinance, **4-** 2020-21 Motor Vehicle / Prop. Tax Rate **5-** Approval of Ad for News Graphic , **6-** Business Directory Mailing Cost, **7-** City’s Mission Statement, **8-** Social Media Policy, **9- Executive Session**, **10-** Department Reports, **11-** Approval July 7, 2020 Minutes, **12-** Mayor’s Comments, **13-** Meeting Adjourns

Agenda Item	Discussion/Concerns (All Motions in BOLD)	Action Item Follow-up
1- Citizen Concerns	None at this time	
2- P. Brown Solid Waste Refund	Mayor Murphy explained to everyone what went on and told them that we needed to pay her back the money for incorrectly having her marked as city limits and trash pickup when she is not.	
3- Second Reading Solid Waste Removal Rates Ordinance	Attorney Joe Hoffman read the solid waste removal rates ordinance for the second time. Motion by <u>Mayor Murphy</u>, 2nd by <u>Jessie Zagaruyka</u> to accept the Solid Waste Removal Rates Ordinance.	Motion passed with a vote of <u>4-0</u>
4- 2020-21 Motor Vehicle / Prop. Tax Rate	Attorney Joe Hoffman explained that we cannot increase Property Tax more than 4% and that we need to hold off on deciding what to do until we get a paper in the mail from the Scott County PVA. He also said that the Motor Vehicle Tax would stay the same.	
5- Approval of Ad for News Graphic	The commission together agreed to approve the ad but wanted it to be business card size (1/8 page) and in color. Motion by <u>Robert Duncan</u>, 2nd by <u>Jessie Zagaruyka</u> to accept the ad proof, if it does not exceed \$255.	Motion passed with a vote of <u>4-0</u>

<p>6- Business Directory Mailing Cost</p>	<p>David Clark explained how he went to different places trying to get someone to mail to the 40379 area code. Bluegrass Integrated Communications said that they could do all of it; the envelopes, directories, and mail them out. He said that he will be going up there tomorrow to speak with Julie Thomas and discuss further plans.</p> <p>Motion by Mayor Murphy, 2nd by Robert Duncan to approve the cost of mailing out business directories.</p>	<p>Motion passed with a vote of <u>4-0</u></p>
<p>7- City's Mission Statement</p>	<p>The commission read the letter than Reda typed up explaining that we need a Mission Statement for our city's web page and that we need it by the next meeting August 4th. Jessie Zagaruyka said that she would bring a draft to the next meeting, everyone was on board with that decision.</p>	
<p>8- Social Media Policy</p>	<p>Jessie Zagaruyka left the policy as is, there was no changes added. Attorney Joe Hoffman wanted to modify the policy a little to make it more clear and asked if he could get a word form of the document. He also said that we the city should have control over our own Facebook pages. Mayor Murphy said that he would like all of the Facebook pages pertaining to the city to be handed over to us and to have proof of doing so. David Clark said that he would like the pages to be a little more official. Jessie Zagaruyka and Joe Hoffman will be working together to make a final policy.</p>	
<p>9- Executive Session</p>	<p>None at this time</p>	
<p>10- DEPARTMENT REPORTS</p>		
<p>Police Dept Chief Nowakowski</p>	<p>Roger Nowakowski said that he would have the reports at the next meeting. He also said that there are a surplus of 8 Mobile and 4 Portable Radios and didn't know what to do with them. Attorney Joe Hoffman said that they could give them away to another government entity, but they could not just throw them away.</p> <p>Robert Duncan mentioned the hiring of a new part time police officer Adam Arnold and suggested the pay be \$15.50 per hour. The commission agreed but did not want to exceed \$18 if he does not take that offer. Robert asked the Chief when Adam could start, and he said that he could start as soon as possible.</p> <p>Motion by Robert Duncan, 2nd by Mayor Murphy to offer Adam Arnold the part time police position, but his pay must be within \$15.50 to \$18 per hour, and if accepted Chief Roger Nowakowski may swear him in.</p>	<p>Motion passed with a vote of <u>4-0</u></p>
<p>Fire Dept. Chief Cook</p>	<p>Josh Cook said that he would have the reports at the next meeting. He also said that there is a surplus of 15 Portable Radios since they upgraded their radios. Josh said that there was a station in Pendleton County that could use their old radios.</p> <p>Motion by Mayor Murphy, 2nd by Robert Duncan to give the 15 surplus radios to the department in Pendleton County.</p>	<p>Motion passed with a vote of <u>4-0</u></p>
<p>Economic Dev. David Clark</p>	<p>Report was given in the Business Directory mailing cost section 6.</p>	

Parks/P Works Jessie Zagaruyka	Jessie Zagaruyka had an update on the restrooms at the park. She said that she had spoken with a couple of different contractors and is going to meet up with them this week and will have more information.	
Streets Rob Jones	Mayor Murphy said that people at the Dollar Store was saying that there was a fowl sewer smell next to the store. He said that he will do some further investigation about the situation.	
11- Approval June 16, 2020 Minutes	*Correction: Economic Dev. Section (David Clark said that he did not say that “In September they would deemphasize on clothing but will be selling beer”.) Motion by <u>Robert Duncan</u>, 2nd by <u>Jessie Zagaruyka</u> to accept/approve the July 7, 2020 Minutes with corrections.	Motion passed with a vote of <u>4-0</u>
12- Mayor’s Comments	David Clark had questions about the new property. Mayor Murphy said that Rob Jones and himself are getting people to come down and they’re going to show them what they want done with the property.	
13- Meeting Adjourned at <u>7:40</u> p.m. Next meeting August 4th	Motion by <u>Mayor Murphy</u>, 2nd by <u>Robert Duncan</u> to adjourn meeting.	Motion passed with a vote of <u>4-0</u>

August 4, 2020

Mayor

City Clerk