

MINUTES City of Stamping Ground

Date: April 7, 2020 **Time:** 6:00 p.m.

Place: City Hall

Attending: Mayor Keith Murphy
 Commissioner of Police Robert Duncan
 Commissioner of Economic Development David Clark
 Commissioner of Parks & Public Works Jessica Zagaruyka
 Chief of Police Roger Nowakowski
 Fire Chief Josh Cook
 Attorney Joe Hoffman
 Financial Consultant Melissa Bayer
 City Clerk Reda Conn (minute taker)
Absent: Rob Jones

Opening *Call to Order *Prayer *Pledge

Agenda: **1- Citizen Concerns, 2- KLEFPF Over Time, 3- Transfer from Savings , 4-Pay Streetlights electric from St. Fund, 5- April Child Abuse Prevention & Autism Awareness, 6- Budget 2020-21, * Executive Session (if needed) 7- Department Reports, 8- Financials, 9- Approve March 3rd, 2020 Minutes, 10- Mayor’s Comments 11- Meeting Adjourned**

Agenda Item	Discussion/Concerns (All Motions in BOLD)	Action Item Follow-up
1- Citizen Concerns	Due to COVID-19, only department heads, Attorney Hoffman, the Mayor and commissioners, and city clerk were allowed to attend this meeting. It was on Facebook live by Dale Perry. Citizens could post their questions.	
-NEW BUSINESS-		
2- KLEFPF Over Time	Police Chief Roger Nowakowski was owed overtime pay difference from Oct 2017 through present. Due to his training he is paid more than the standard time and a half overtime pay. Reda contacted Intuit for assistance on the total overtime hours due to switching to Quick Books Online. An email was sent to the city explaining the process. A spreadsheet sheet was given to commissioners showing the dates and amounts. Chief Nowakowski received the check a few weeks prior to this meeting.	No action required
3- Transfer from Savings:	Due to audit payment, IRS back payments and KRS back payments, the city has taken a financial hit of approximately \$40,000 during this fiscal year. That’s huge as stated by Mayor Murphy. Reda explained the general fund is very low due to those extra payments (stated above). The city transfers money from the General Fund to other accounts as needed. (A motion was overlooked, but on Friday, April 10, 2020, Mayor Murphy spoke with Mayor ProTem Robert Duncan concerning this issue. After a brief discussion, Mayor Joe Hoffman was called and briefed on this issue. He agreed a transfer was needed to prevent overdrafts and payroll issues. A transfer of \$12,000 was made from savings to the General Fund. The necessary funds will then be transferred to payroll as needed.)	

4- Pay streetlights electric from Streets Account	Mayor Murphy tabled this item until the next meeting due to Commissioner of Streets Rob Jones's absence.	
5- April Child Abuse Prevention & Autism Awareness	<p>Due to the Pandemic COVID-19, school has been closed. The pinwheels were to be placed in the school yard by a teacher, in spite of no students to do this, but the ones we had from last year are broken. Mayor Murphy stated this is still important for our city and its citizens. Attorney Hoffman read Resolution 20-001 declaring April as Child Abuse Prevention Month.</p> <p>Motion 1st by Jessie Zagaruyka, 2nd by David Clark to approve said resolution.</p>	Motion passed vote of 4-0
6- Budget 2020-2021	<p>Mayor Murphy ask that commissioners be thinking about the upcoming fiscal year's budget for their department. it will be time to work on our budget soon. He stated that we've taken the hard-financial hit, as mentioned earlier, and should be in great shape for the upcoming fiscal year.</p> <hr/>	
Executive Session (if needed)	No Executive Session needed at this time	
	<p style="text-align: center;">■ Unfinished Business</p> <p>Police Chief Nowakowski reported that all the paperwork is complete on the 2020 Durango Cruiser. However, he is not sure when it will be ready to pick up due to the pandemic. The payment was deferred by one month.</p>	
	7- DEPARTMENT REPORTS	
Police Dept Chief Roger Nowakowski	<p>Chief Nowakowski will have the regular monthly report ready to present at the next meeting. He discussed the cameras for Buffalo Springs Park. We can purchase 4 ADT cameras for \$1261 with a monthly fee of \$54.38 OR buy 8 for \$1912 with a monthly fee of \$84.63. Commissioner Clark suggested we start with four and add to them as needed. We can see if they provide what we need before spending money on more of the same. Mayor Murphy said that he'd prefer to have all four commissioners here to vote on this.</p> <hr/>	The purchase of cameras for the park will be tabled until the next meeting.
Fire Dept. Chief Josh Cook	<p>Chief Cook was not able to attend, but Mayor Murphy said he'd spoken with Chief Cook and that the SGFD was in good shape and there were no major issues to report. The SGFD can be contacted with any concerns about COVID-19. Also, it was stated that if any citizens see the fire fighters with masks and gloves, this is only a precaution; it doesn't indicate anything is wrong.</p> <hr/>	
Economic Development David Clark	<p>Commissioner Clark reported that there has been some interest in a building for a business in Stamping Ground but said he could not bring it to the table for discussion at this time. Poor Man's Café is now offering to citizens, based on their requests, the opportunity to purchase meat, produce, and a few other items during this pandemic. They are still selling meals as carry out only.</p>	

Parks/Public Works Jessie Zagaruyka	Commissioner Zagaruyka presented a new option for the bathroom at Buffalo Spring Park. She gave a picture of a port-a-potty cover which is built around it and makes the appearance more attractive. The port-a-potty company still maintains the cleaning and servicing of the potty.	The vote on this was tabled until Rob Jones is present.
Streets Rob Jones	Robert Duncan stated that he'd contacted the artist about painting the old water tower. The artist said that he was working on it. Also, Steven Popp is cleaning and mowing. Mayor Murphy read the to-do list Popp had submitted to the city. He has completed quite a few items on the list. He further discussed Earth day, April 22. No Dumpsters will be available. City Clerk Reda Conn will contact Rumpke about having a few garbage trucks available for citizens use for their dumping as pertaining to Earth Day	Reda called Rumpke the next day. They will accommodate us at a later day, probably in the fall.
8-Financials	Melissa Bayer will present a financial update at the next meeting. A quarterly report will most likely be available at that time.	
9- Approve March 3, 2020 Minutes	Motion by Robert Duncan, 2nd by David Clark to approve the March 3rd, 2020 Minutes.	Motion passed Vote 4-0
10- Mayor's Comments: Response to the Coronavirus	Mayor Murphy said there really wasn't much to say about the Coronavirus (COVID-19) that we all haven't heard. Let's all work together and follow the guidelines set in place to stay healthy. Citizens can call city hall at any time if they have questions or concerns.	
11- Meeting Adjourned at 6:54 p.m.	Motion by Robert Duncan, 2nd by David Clark to adjourn meeting.	Motion passed Vote 4-0

Mayor Keith Murphy

City Clerk

Minutes approved on _____, 2020