

# STAMPING GROUND PARK/PAVILION RENTAL AGREEMENT

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

I'm renting the...  Pavilion at Buffalo Springs  Buffalo Square Park

EVENT: \_\_\_\_\_ ESTIMATE NUMBER OF PEOPLE: \_\_\_\_\_

ARRIVAL DATE: \_\_\_\_\_ DEPARTURE DATE: \_\_\_\_\_

TOTAL AMOUNT DUE: \_\_\_\_\_ TOTAL AMOUNT PAID: \_\_\_\_\_

CHECK # OR CASH: \_\_\_\_\_

## RENTAL AGREEMENT:

I agree to...

- clean up when event is over
- take the trashcan to the curb
- **NOT** hang anything on or from the ceiling fans
- turn all the lights off when finished
- make sure all the doors are locked before leaving
- take all belongings with me
- return the key when finished (**drop in mail slot at City Hall**)
- **NOT** deface, damage, or disturb the pavilion, playground equipment, or historic stonework in the park area
- replace the lock if I lose the key

I agree to the terms above \_\_\_\_\_ Date: \_\_\_\_\_

Key Returned...  YES  NO

**Thank you for booking your event with Stamping Ground Parks**