

MINUTES City of Stamping Ground

Date: Jan. 21, 2020 Time: 6:00 p.m.

Place: City Hall

Attending: Mayor Keith Murphy  
 Commissioner of Police Robert Duncan  
 Commissioner of Economic Development David Clark  
 Commissioner of Parks & Public Works Jessica Zagaruyka  
 Chief of Police Roger Nowakowski  
 Attorney Joe Hoffman  
 Financial Consultant Melissa Bayer  
 City Clerks Reda Conn (minute taker) Asst. Clerk Emily Lavoie  
Absent: Rob Jones

Opening \*Call to Order \*Prayer \*Pledge

Agenda: **1- Citizen Concerns 2- Donation, 3- Alcohol Ordinance Amendment 2<sup>nd</sup> Reading, 4- Increase Fire Chief Salary, 5- Flag/Pole Replacement, 6- Park Usage Agreement 7- Unfinished Business: Police Cruiser, 8- Department Reports, 9- Financials, 10- Jan 7, 2020 minutes, 11- Mayor's Comments, 12- Adjournment**

<u>Agenda Item</u>	<u>Discussion/Concerns (All Motions in <b>BOLD</b>)</u>	<u>Action Item Follow-up</u>
Mayor Murphy informed the citizens that an executive session was necessary first and that it would not last long. He told everyone to get coffee and dessert provided.	<p>Motion to go into Executive Session in pursuit of KRS 61.810(d)(f) by <b>K. Murphy, 2<sup>nd</sup> R. Duncan.</b></p> <p>Motion to come out of Executive Session by <b>R. Duncan, 2<sup>nd</sup> D. Clark.</b></p> <p>Motion by <b>R. Duncan, 2<sup>nd</sup> K. Murphy</b> to Hire Todd Walls as a part time Police Officer at a rate of \$18 per hour beginning Feb. 3, 2020.</p>	<p>Motion passed w/a vote of 4-0</p> <p>Motion passed w/a vote of 4-0</p> <p>Motion passed w/a vote of 4-0</p>
<b>1</b> Citizens' Concerns	<p>Dale Perry asked if Buffalo Square could be used for the Easter Egg Hunt this year.</p> <p>Motion by <b>-K Murphy-, 2<sup>nd</sup> -J Zagaruyka-,</b> to allow Buffalo Square to be used April 11, 2020 and reserve it for April 18, 2020 in the event of bad weather. The fee of \$75 will be waived.</p>	<p>Motion passed w/a vote of 4-0</p>
<b>2</b> Donation to KODA/Family	<p>Flowers were sent from the City for Johnnie Jacobs. However, Attorney Hoffman said donations from the city cannot be made to the family, but a donation can be made to KODA in honor of Mr. Jacobs.</p>	<p>The board tabled the decision until Feb. 4, 2020 regular meeting.</p>

	Mayor Murphy told everyone to think about an appropriate amount and look up information about KODA. He also said every commissioner should be present for this decision.	
3 Second Reading of Alcohol Ordinance Amendment	<p><b>Motion by R. Duncan, 2<sup>nd</sup> J. Zagaruyka to approve the Alcohol Amendment.</b></p> <p>D. Clark made the comment that he didn't think it was worded well. However, Attorney Hoffman explained it simply meant the ABC Administrator can commit to issue an alcohol license to a person based upon the building passing inspection. D. Clark said that it was clearer.</p>	Motion passed A vote of 4-0
4 Fire Chief Salary	Reda could not find the amount the previous chief was paid. This item was tabled until the Feb. 4, 2020 meeting.	
5 Flag/Pole Replacement	<p><b>Motion by D. Clark, 2<sup>nd</sup> J. Zagaruyka to replace the flag pole in front of City Hall with a telescopic pole and a new flag with a cost not exceeding \$500.</b></p> <hr/> <p>The pole was damaged during a recent windstorm. D. Clark asked the fire department to use their expertise in purchasing this and to pay for expenses from the Economic Development account.</p>	Motion passed w/a vote of 4-0
6 Park Usage Agreement	<p><b>Motion by R. Duncan, 2<sup>nd</sup> J. Zagaruyka to accept the park rental agreement as is.</b></p> <p>Each commissioner was given for review a copy of the agreement written and designed by Asst. City Clerk Emily Lavoie. Mayor Murphy said this form is to be used for both parks. There was nothing in place before except a calendar with reservations penciled in the date.</p>	Motion passed w/a vote of 4-0
7 Police Cruiser Update	<p style="text-align: center;"><b><u>UNFINISHED BUSINESS</u></b></p> <p>Chief Nowakowski had no updates. All the paperwork has been signed.</p>	
8	<b>DEPARTMENT REPORTS</b>	
POLICE DEPT. Chief Nowakowski	An official report will be given for the month of January at the Feb. 4, 2020 Regular meeting.	
FIRE DEPT. Chief J Cook	An official report will be given for the month of January at the Feb. 4, 2020 Regular meeting. Chief Cook said that the FD is waiting for warmer weather to test the city's fire hydrants' pressure.	
ECONOMIC DEVELOPMENT Commissioner D. Clark	D. Clark showed samples of some business directories. He wants to get started on this soon. Melissa Bayer agreed to help with the dynamics of the directory. D. Clark stated that some interest in the grocery store building has arisen; there	

	have been some visits to the store. If sold, however, it will be a work completed in stages.	
<b>PARKS/PUBLIC WORKS</b> Commissioner J. Zagaruyka	J. Zagaruyka looked at previous plans for a permanent restroom to be located at Buffalo Springs Park. She suggested building a smaller one that would be unisex. This would be much cheaper. R. Duncan like this plan and stated that we had the \$10,000 donation given previously and it is time to get this project completed. J. Zagaruyka also presented photos of damages at the park. There were stones falling away from the wall, gutters were mashed in on the pavilion, as well as an opening where children could crawl through. She asked if she could find someone to repair this damage first, then she'll start looking for restroom costs. It was also mentioned that maintenance of the restroom needs to be considered, as well. Dale Perry mentioned that prefab restrooms might be a cheaper way to go.	The board told J. Zagaruyka to proceed with the repairs.
<b>STREETS</b> Commissioner R. Jones	NONE- Commissioner Jones was absent.	
<b>9 FINANCIALS</b> Melissa Bayer -\$\$\$\$- <b>BUDGET REVIEW</b>	Melissa explained the budget in terms of departments. The General Fund is a little past where we should be in terms of spending. She also said money from the GF will be used to start the ABC account, then transfer it back to GF later.	
<b>10</b> Approval of Jan 7, 2020 Minutes	<b>Motion by R. Duncan, 2<sup>nd</sup> D. Clark to approve the Jan 7, 2020 Minutes.</b>	Motion passed A vote of 4-0
<b>11</b> Mayor's Comments	Mayor mentioned that we can have dozer work done on our property behind the Dollar Store for up to \$20,000 without bids. He wanted to inform the commissioners in order to plan a special meeting.	
<b>12</b> Meeting Adjourned at <u>7:58 p.m.</u>	<b>Motion to adjourn meeting by D. Clark, 2<sup>nd</sup> J. Zagaruyka.</b>  The next Regular meeting will be February 4 <sup>th</sup> , 2020 at 6:00 p.m.	Motion passed A vote of 4-0

Approved 2/4/2020

Mayor Keith Murphy

City Clerk Reda Conn